



**City of Lilburn  
City Council Meeting Agenda**

**April 10, 2017 at 7:30 p.m.  
Lilburn City Hall, 340 Main St., Lilburn, GA 30047**

*Council Members:  
Johnny Crist, Mayor  
Brian Burchik, Post 1  
Scott Batterton, Post 2  
Eddie Price, Post 3  
Tim Dunn, Post 4*

**I. Call To Order**

**II. Roll Call**

**III. Pledge To The Flag**

**IV. Approval Of Agenda**

**V. Announcements**

1. Easter Egg Hunt - Saturday, April 15

10:00 am - 12:00 PM @ Lilburn City Park.

For more information please visit the [EASTER EGG HUNT](#) event page.

2. Relay For Life (Lilburn) - Friday, April 21

5:00 PM - 10:00 PM @ Lilburn City Park.

For more information visit the [LILBURN RELAY RALLY](#) page.

3. Great American Cleanup - Saturday, April 22

8:00 AM - 12:00 PM on the Greenway Parking Lot.

For more information visit the [LILBURN GREAT AMERICAN CLEANUP](#) page.

4. Taste Of Lilburn - Saturday, April 22

1:00 PM - 4:00 PM @ Gartrell Nash Pavilion.

For more information visit the event page for [TASTE OF LILBURN](#).

**VI. Ceremonial Matter**

**VII. Public Comment**

## VIII. Approval Of Minutes

### 1. City Council Draft Minutes For March 13, 2017

Staff Recommendations: Motion to approve the City Council Draft Minutes from the March 13, 2017, meeting.

Mayor's Signature Required: Yes

Documents:

[03132017\\_MINUTES.PDF](#)

## IX. Public Hearing

### X. Agenda

#### 1. Intergovernmental Agreement (IGA) Between The City Of Lilburn & Gwinnett County Board Of Registrations And Elections For City Elections Using Election Equipment

Please find attached an IGA that contains the responsibilities of both the City of Lilburn and Gwinnett as it relates to the election equipment for the Special Election being held on November 7, 2017.

Department: City Hall

Presenter: Bill Johnsa

Staff Recommendations: Motion to approve an Intergovernmental Agreement between the City of Lilburn and the Gwinnett County Board of Registrations and Elections for the use of election equipment.

Department Head Approval: BJ

Mayor's Signature Required: Yes

Budgeted: Yes

City Manager's Initials: BJ

Documents:

[ITEM 1 - AGENDA FORM 2017 ELECTION EQUIPMENT IGA.PDF](#)

[ITEM 1 - ATTACH - A - 2017 IGA W GWCO ELECTION EQUIPMENT.PDF](#)

#### 2. Don Jose Mexican Restaurant #2 – New License For 4030 Lawrenceville Hwy Suite 6

The Alcohol Review Board met on March 16th to review a new application. The owner, Carlos Arellano, on behalf of Don Jose was present along with Julian Fernandez (agent) and Anastasio Abila (manager). The ARB recommends to the council to allow alcohol sales at this location. Mr. Arellano has other restaurants that have alcohol sales and operates the locations along with his managers and agent.

Department: Finance

Presenter: Angela Couch, City Attorney

Staff Recommendations: Approve alcohol license.

Documents:

Documents:

[ITEM 2 - AGENDA FORM - ARB DON JOSE.PDF](#)

3. Lilburn Police And Court Complex –Contract For Professional Design Services

Per our Planning retreat decision to accelerate the construction of the future Police/Courts Complex, staff recommends entering into an agreement with Precision Planning, Inc. regarding professional design services. We were able to reduce the design costs and timeline by utilizing many of the same elements incorporated within the City Hall/Library complex. The proposal is a *not to exceed fee* of \$275,000. Based on this type of arrangement, fees could be considerably less. This fee is considerably less (\$76,955) than the original estimate provided in 2015. In addition, with construction pricing increasing 8-10% per annum, it makes financial sense to start the project as soon as possible. The design phase is anticipated to encompass approximately a six (6) month period.

Department:	City Hall
Presenter:	Bill Johnsa, City Manager
Staff Recommendations:	Approval of Contract between the City of Lilburn and Precision Planning, Inc. for professional design services for the future Lilburn Police Headquarters and Municipal Court Complex. Further, authorize Mayor to execute all documents on behalf of the City.
Department Head Approval:	BJ
Mayor's Signature Required:	Yes
Budgeted:	Yes
Fund Name & Code:	2017 SPLOST
Current Balance:	\$6,600,000
Requested Allocation:	\$275,000
City Manager's Initials:	BJ

Documents:

[ITEM 3 - AGENDA FORM POLICE AND COURT DESIGN PROPOSAL - PPI, INC..PDF](#)

[ITEM 3 - ATTACH - A - LILBURN POLICE DESIGN PROPOSAL 032717.PDF](#)

## XI. Adjournment

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*The City of Lilburn will assist citizens with special needs given proper notice (seven working days). Any requests for reasonable accommodations required by individuals to fully participate in any*

*open meeting, program or activity of the City of Lilburn should be directed to Doug Stacks, 340  
Main Street, Lilburn, GA 30047, telephone number 770-921-2210.*