



**City of Lilburn
City Council Work Session Agenda**

**May 8, 2017 at 6:30 p.m.
Lilburn City Hall, 340 Main St., Lilburn, GA 30047**

*Council Members:
Johnny Crist, Mayor
Brian Burchik, Post 1
Scott Batterton, Post 2
Eddie Price, Post 3
Tim Dunn, Post 4*

I. Call To Order

II. Announcements

III. Agenda

1. Lilburn Community Improvement District – (2017 - Addition Of Properties)
The Lilburn Community Improvement District has requested City of Lilburn approval of the properties listed in the attachment. Upon approval of the City and Gwinnett County, the properties can be added for taxation by the Lilburn C.I.D.

Documents:

[ITEM 1 - AGENDA FORM LILBURN CID 2017 EXPANSION OF PROPERTIES.PDF](#)
[ITEM 1 - ATTACH 1 - COPY OF 2017 LCID SPREADSHEET EXPANSION 4-24-17 \(3\).PDF](#)

2. Lilburn Police And Court Complex – Design/Construction Timeline And Funding Model (Work Session Only)
City Manager will present a timeline for the design and construction of the Police and Municipal Court Complex, as well as a funding mechanism for the project.

Documents:

[ITEM 2 - WS ONLY - AGENDA FORM POLICE AND COURT CONSTRUCTION TIMELINE AND FUNDING.PDF](#)
[ITEM 2 - WS ONLY - ATTACH 1 - LILBURN POLICE SCHEDULE 042617.PDF](#)
[ITEM 2 - WS ONLY - ATTACH 2 - COPY OF 5 YEAR CAPITAL IMPROVEMENTS PLAN- FY2017-2022 4.25.17.PDF](#)

3. Discussion About Temporary And Exempt Signs
This is a work session item for discussion purposes only to determine the desire to modify the City's sign ordinance regarding signage that is not permanent.

Documents:

[ITEM 3 - AGENDA FORM - EXEMP AND TEMP SIGNS .PDF](#)

IV. Adjournment

As set forth in the Americans with Disabilities Act of 1990, the City of Lilburn does not discriminate on the basis of disability in the admission or access to, or treatment or employment in its programs or activities. Doug Stacks, 340 Main Street, Lilburn, GA 30047 has been designated to coordinate compliance with the non-discrimination requirements contained in section 13.107 of the Department of Justice regulations, information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

The City of Lilburn will assist citizens with special needs given proper notice (seven working days). Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Lilburn should be directed to Doug Stacks, 340 Main Street, Lilburn, GA 30047, telephone number 770-921-2210.

**CITY OF LILBURN
AGENDA ITEM 1**

Date:	5/2/17	To: Mayor and Council	5/3/17
From:	Bill Johnsa	Department:	City Manager
Work Session/Reg. Mtg. Date Requested:	5/8/17	Presenter:	Bill Johnsa
Agenda Title:	Lilburn Community Improvement District – (2017 - Addition of properties)		
Audio/Visual Requirements:	n/a	Deadline Date:	n/a

Agenda Item (Background/History/Details):
The Lilburn Community Improvement District has requested City of Lilburn approval of the properties listed in the attachment. Upon approval of the City and Gwinnett County, the properties can be added for taxation by the Lilburn C.I.D.

Staff Recommendations:
Staff recommends the following: “Approval of the 2017 properties as presented by the Lilburn Community Improvement District.”

Department Head Approval:	B. Johnsa
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Mayor/Council Signature Required:	YES	NO
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List Attachments:
1. Lilburn C.I.D 2017 property list

Financial Information (For Financial Services Use Only)

Budgeted Yes/No	Fund Name & Code	Current Balance	Requested Allocation	City Manager’s Initials
N/A	N/A	N/A	N/A	BJ

2017 Lilburn CID Expansion

Owners Consenting:

Parcel Number	Owner	40% Assessed Value	100% Assessed Value
6133 073	SAWA HOLDINGS LLC	78,000	195,000
6133 224	CARR PROPERTIES	250,960	627,400
6133 080	CARIBE MANAGEMENT GROUP	98,920	247,300
6133 173	JIMMY GREEN	130,600	326,500
TOTAL:	4 parcels 4 owners	558,480	1,396,200

2017 Lilburn Expansion

Non-Consenting Owners

Parcel Number	Owner 1	Owner 2	40% Assessed Value	100% Assessed Value
6134 167	BRYSON DOUGLAS ROBERT		76,480	191,200
6158A031	MANOCHA SOHAN L ETAL		38,320	95,800
6158A032	BRIDGELINE PROPERTIES LLC		5,760	14,400
6158A034	BRIDGELINE PROPERTIES LLC		7,000	17,500
6158A035	BRIDGELINE PROPERTIES LLC		3760	9,400
TOTAL:	5 Parcels	3 Owners	131,320	328,300

2017 Lilburn Expansion

Owners: Residential & Religious Use

Parcel Number	Owner 1	Owner 2	Property Address	Property Class	40% Assessed Value	100% Assessed Value
6118 035	GUJARATI SAMAJ INC		5331 ROYAL WOODS PKWY, TUCKER	Religious	588,000	1,470,000
6131A117	HUNTER FOREST C ETAL		3684 LAWRENCEVILLE HWY	Residential Vacant	12,600	31,500
6131A118	HUNTER FOREST C ETAL		3704 LAWRENCEVILLE HWY	Residential Vacant	14,000	35,000
6131A121	GWINNETT HUMANE SOCIETY		3724 LAWRENCEVILLE HWY	Exempt Property Improved	159,320	398,300
6131A122	FRANKLIN MARY R		3734 HWY 29 NE	Residential SFR	50,040	125,100
6131A123	NGUYEN HUONG NHI THI		3740 HWY 29 NE	Residential SFR	57,640	144,100
6131A124	RUMBLE SUSAN R		3744 HWY 29	Mixed Residential/Comm	52,360	130,900
6131A125	BROWN DALE T		3754 LAWRECEVILLE HWY	Residential SFR	55,360	138,400
6131A126	LE KATRINA TRUC	NGUYEN SI	3764 HWY 29 NE	Residential SFR	50,600	126,500
6131A127	BROOM LILLIAN HAWKINS		3774 NE HWY 29	Residential SFR	50,920	127,300
6131A457	HUNTER FOREST C ETAL		LAWRENCEVILLE HWY	Residential Vacant	16,960	42,400
6132 001A	LILBURN CHRISTIAN CHURCH INC		200 PARKVIEW TRACE PASS	Religious	55,920	139,800
6132 013	LUXOMNI BAPT CH		175 LUXOMNI RD NW	Religious	374,520	936,300
6133 001	BRYSON DOUGLAS ROBERT		46 KILLIAN HILL RD	Conservation Improved	298,480	746,200
6135 051	FIRST BAPTIST CHURCH OF LILBURN		4892 YOUNG ST, LILBURN	Religious Parsonage SFR	42,880	107,200
6135 052	FIRST BAPTIST CHURCH OF LILBURN		4898 YOUNG ST, LILBURN	Religious Parsonage SFR	45,880	114,700
6135 053	FIRST BAPTIST CHURCH OF LILBURN		0 YOUNG ST, LILBURN	Religious Parsonage SFR	10,080	25,200
6135 056	FIRST BAPTIST CHURCH OF LILBURN		4912 YOUNG ST, LILBURN	Religious	31,520	78,800
6135 057	FIRST BAPTIST CHURCH OF LILBURN		4922 YOUNG ST, LILBURN	Religious Parsonage SFR	32,640	81,600
6135 059	FIRST BAPTIST CHURCH OF LILBURN		4942 YOUNG ST, LILBURN	Religious Parsonage SFR	43,000	107,500
6135 078	FIRST BAPTIST CHURCH OF LILBURN		4924 CHURCH ST, LILBURN	Religious	3,096,160	7,740,400
6135 186	FIRST BAPTIST CHURCH OF LILBURN		0 CHURCH ST, LILBURN	Religious	10,080	25,200
6139A017	NGUYEN NAM		6055 LAWRENCEVILLE HWY, TUCKER	Residential SFR	70,840	177,100
6139A019	YU LI	WANG YAJUAN	6045 LAWRENCEVILLE HWY, TUCKER	Residential SFR	58,720	146,800
6139A020	BARTOLINI GINA T	ZIMMERMAN JOSEPH P	202 HWY 29 NE, TUCKER	Residential SFR	70,920	177,300
6144 005	OWENS LINDA J		305 JORDAN DR, TUCKER	Residential SFR	72,640	181,600
6144 023	BRANCATO SALVATORE ETAL		316 JORDAN DR, TUCKER	Residential SFR	64,560	161,400
6145 005	HAZELRIGS WILLIE MAUDE		5405 LAWRENCEVILLE HWY, LILBURN	Residential Vacant	72,800	182,000
6146 012B	CALVARY BAPTIST CHURCH		5255 LAWRENCEVILLE HWY, LILBURN	Religious	2,205,240	5,513,100
6147 010B	WEPARTNER PINE 29 LLC		296 PINE ST, LILBURN	Apartments (3sty/under)	198,720	496,800
6147 056	A G A ISLAMIC ORGANIZATION INC		5074 LAWRENCEVILLE HWY, LILBURN	Religious	212,360	530,900
6148 017	FIRST SPANISH ASSEMBLY OF GOD		4550 LAWRENCEVILLE HWY, LILBURN	Religious	3,216,920	8,042,300
6150 001B	LILBURN CHRISTIAN CH INC		263 LUXOMNI RD	Religious	408,280	1,020,700
6150 237	LILBURN CHRISTIAN CH INC		ARCADO RD	Religious	48,240	120,600
6152 004	FIRST BAPTIST CHURCH OF LILBURN		3445 LAWRENCEVILLE HWY, LILBURN	Religious	272,000	680,000
6156 044	BERKMAR UNITED METHODIST CHURCH INC		675 PLEASANT HILL RD, LILBURN	Religious	862,600	2,156,500
6175 061	NGUYEN TUAN		1015 BEAVER RUIN RD	Residential SFR	60,760	151,900
6175 063	GARNER SHERRY LYNN		1005 BEAVER RUIN RD	Residential Vacant	58,680	146,700
6175 069	JOHNSON JOAN BENNETT		4399 JOHN DR	Residential SFR	66,840	167,100
6175 082	ST MARY OF EGYPT ORTHODOX CHURCH		925 BEAVER RUIN RD	Religious	190,200	475,500
TOTAL:	40 Parcels	29 Owners			13,360,280	33,400,700

**CITY OF LILBURN
AGENDA ITEM 2
WORK SESSION ONLY**

Date:	4/27/17	To: Mayor and Council	5/3/17
From:	Bill Johnsa	Department:	City Manager
Work Session/Reg. Mtg. Date Requested:	5/8/17	Presenter:	Bill Johnsa
Agenda Title:	Lilburn Police and Court Complex – Design/Construction timeline and funding model (Work Session only)		
Audio/Visual Requirements:	n/a	Deadline Date:	n/a

Agenda Item (Background/History/Details):
City Manager will present a timeline for the design and construction of the Police and Municipal Court Complex, as well as a funding mechanism for the project.

Staff Recommendations:
Staff recommends the following: “Work Session discussion only”

Department Head Approval:	B. Johnsa
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Mayor/Council Signature Required:	YES	NO
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List Attachments:
<ol style="list-style-type: none"> 1. Precision Planning – timeline 2. City of Lilburn - 5 year Capital Improvement Plan

Financial Information (For Financial Services Use Only)

Budgeted Yes/No	Fund Name & Code	Current Balance	Requested Allocation	City Manager’s Initials
Yes	2017 SPLOST	\$6,600,000	\$275,000	BJ



**Lilburn Police Headquarters and Municipal Court
MILESTONE PROJECT SCHEDULE**

PPI Project No. A15-205 | April 26, 2017

Schematic Design (SD) Phase		10 weeks
• Kick-Off Meeting		4-24-17
• Meeting to Review Preliminary SD Package		6-12-17
• Submittal of Progress SD Package to Owner and Cost Estimator		6-26-17
• Meeting to Review Final SD Package		7-6-17
Construction Documents (CD) Phase		12 weeks
• Kick-off Meeting with Engineering Sub-consultants		7-10-17
• Meeting to Review 50% CD Package		8-21-17
• Submittal of Final CDs for Owner Review and Permitting		10-2-17
Permitting and Bidding Phase		9 weeks
• Issuance of Request for Contractor Qualifications		10-2-17
• Receive Contractor Qualifications Packages		10-23-17
• Final Project Permitting with Comments Addressed		11-6-17
• Issuance of Bidding Packages to Qualified Contractors		11-6-17
• Open Contractor Bids		12-4-17
Construction Phase		12 months
• Contract Signing and Pre-Construction Conference		January 2018
• Estimated Mobilization on Site		February 2018
• Substantial Completion		February 2019
• Final Completion, Transition Training and Move-In		First Quarter 2019

G:\DOCUMENT\15\15-205 LILBURN POLICE\SCHEDULE\LILBURN POLICE SCHEDULE 042617.DOCX

City of Lilburn FY 2017-2022 FIVE-YEAR CAPITAL IMPROVEMENTS PLAN

Categorized by Funding Source

(PY) Priority: **A**=Urgent **B**=High Priority **C**=Needed **D**=Low Priority

(FS) Fund Sources: **ST**=State **GN**=General **CY**=County **SP**=SPLOST **SG**=State Grant **CP**=Capital Projects

		Dept	FS	PROJECT DESCRIPTION	Funds 2017-18	Funds 2018-19	Funds 2019-20	Funds 2020-21	Funds 2021-22
1	A	Police	SP	Police HQ and Municipal Complex (Design)	275,000	30,000	0	0	0
2	A	Police	SP	Police HQ and Municipal Complex (Construc.)	625,000	900,000	1,000,000	1,000,000	1,025,000
3	A	Police	GN	Police HQ and Municipal Complex	1,500,000	1,000,000	0	0	0
4	A	Police	CP	Police HQ and Municipal Complex FF&E	400,000	125,000			
3	A	Police	SP	Vehicles and Equipment - Replacement	370,488	94,600	111,200	130,900	209,000
4	A	City Hall	GN	Capital Maintenance - Sinking Fund	64,000	64,000	64,000	64,000	64,000
5	A	Transp.	SP	Local main. Improv. Grant (LMIG)	40,000	40,000	40,000	40,000	40,000
6	A	Transp.	ST	LMIG - State Revenue	110,000	110,000	110,000	110,000	110,000
7	B	Transp.	CP	Lilburn Industrial Way reclamation (19%)	28,000	100,000	72,000	0	0
8	B	Transp.	SP	Lilburn Industrial Way reclamation (81%)	0	300,000	500,000		
	B	Transp.	SP	City/Co. Trans. Projects (HAWK signall) 19%	15,000	0	0	0	0
	B	Transp.	SP	City/Co. Trans. Projects (HAWK signal) 81%	60,000	0	0	0	0
	B	Transp.	SP	City/Co. Trans. Proj. (Killian Hill widen.) 19%	0	0	124,146	0	0
		Transp.	SP		0	0		0	0
9	A	Transp.	CP	Parking Expansion Project	150,000	0	0	0	0
10	B	Transp.	SP	Local Transportation Projects	25,000	25,000	25,000	25,000	25,000
11	A	Transp.	CP	CDBG - Sidewalks	260,000	0	0	0	
12	A	Transp.	SG	Sub-recipient grant revenue	260,000	0	0	0	0
13	B	Transp.	SP	Equipment	69,618	70,663	81,057	131,500	0
14	A	Transp.	SP	Engineering services	140,000	140,000	140,000	140,000	140,000
15	B	Transp.	SP	Gateway signage	45,000	45,000	45,000	45,000	45,000
16	B	Transp.	SP	Greenway/Phase 1 bridge replacement	360,000	360,000	0	0	0
17	A	Transp.	IGA	Greenway/Phase 1 bridge replacement	509,228	0	0	0	0
18	B	Transp.	SP	Greenway/Phase 1 bridge replacement (all)	0	0	0	110,000	180,000
19	A	Parks	SP	Park Improvements	0	130,100	149,900	288,000	300,000
20									
21									
22	B								
23	B	Parks	CP	Greenway Trail M&O	60,000	55,000	55,000	50,000	55,000
24									
25	C	Parks							

		Dept	FS	PROJECT DESCRIPTION	Funds 2017-18	Funds 2018-19	Funds 2019-20	Funds 2020-21	Funds 2021-22
26	C	Parks	CP	Surveillance Cameras M&O	10,000	10,000	10,000	10,000	10,000
27	C	Parks	CP						
28	B	Admin.	SP	SPLOST Program Administration	22,000	22,000	22,000	22,000	22,000
			IGA	IGA - GWINNETT COUNTY					
				CAPITAL MAINTENANCE - Sinking Fund					
				2017 SPLOST					
				CAPITAL PROJECT FUND					
				Annual CIP Total	5,398,334	3,621,363	2,549,303	2,166,400	2,225,000
		City Hall					0	0	0
		Police			400,000	125,000			
		Streets			670,000	0	0	110,000	180,000
		Parks			70,000	65,000	65,000	60,000	65,000
				Capital Projects Fund Sub-Total	1,140,000	190,000	65,000	170,000	245,000
		City Hall							
		All Dept.							
		Police			1,270,488	1,024,600	1,111,200	1,130,900	1,234,000
		Transp.			752,618	1,050,663	997,203	461,500	220,000
		Parks				130,100	149,900	288,000	271,000
		Admin			22,000	22,000	22,000	22,000	22,000
				2017 SPLOST Sub-Total	2,045,106	2,227,363	2,280,303	1,902,400	1,747,000
		City Hall			64,000	64,000	64,000	64,000	64,000
		Police			1,500,000	1,000,000	0	0	0
		Transp.							
		Parks							
				General Fund Sub-Total	1,564,000	1,064,000	64,000	64,000	64,000
				GRAND TOTAL	4,749,106	#REF!	#REF!	#REF!	#REF!
				Five-Year Plan Grand Total					

CITY OF LILBURN
ITEM 3
WORK SESSION ONLY

Date:	May 8, 2017	To:	Mayor and Council
From:	Doug Stacks	Department:	Planning & Econ Dev't
Work Session Date:	May 8, 2017	Presenter:	Doug Stacks
Agenda Title:	Discussion about Temporary and Exempt Signs		
Audio/Visual Req'ts:	n/a	Meeting Date:	May 8, 2017

Agenda Item (Background/History/Details):
<p>This is a work session item for discussion purposes only to determine the desire to modify the City's sign ordinance regarding signage that is not permanent.</p>

Staff Recommendation:
<p>This is for discussion purposes only.</p>

Department Head Approval:	
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Mayor's Signature Required:	YES	NO
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List Attachments: