



Small town. Big difference.

City of Lilburn
76 Main Street
Lilburn, GA 30047

City Council
Meeting Agenda

Auditorium
Monday, July 11, 2016
7:30 p.m.

Council
Johnny Crist, Mayor
Brian Burchik, Post 1
Scott Batterton, Post 2
Eddie Price, Post 3
Tim Dunn, Post 4

As set forth in the Americans with Disabilities Act of 1990, the City of Lilburn does not discriminate on the basis of disability in the admission or access to, or treatment or employment in its programs or activities. Doug Stacks, 76 Main Street, Lilburn, GA 30047 has been designated to coordinate compliance with the non-discrimination requirements contained in section 13.107 of the Department of Justice regulations, information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

The City of Lilburn will assist citizens with special needs given proper notice (seven working days). Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Lilburn should be directed to Doug Stacks, 76 Main Street, Lilburn, GA 30047, telephone number 770-921-2210.

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE TO THE FLAG
- IV. APPROVAL OF AGENDA
- V. ANNOUNCEMENTS
- VI. CEREMONIAL MATTER
- VII. PUBLIC COMMENT – NONE
- VIII. APPROVAL OF MINUTES

➤ Consideration of the **City Council Regular meeting minutes from June 13, 2016.**

IX. PUBLIC HEARING

X. AGENDA

1. LILBURN EXXON LLC – APPEAL OF ARB HEARING AND SUPERVISED ACTION PLAN – FINANCE DIRECTOR

The Alcohol Review Board met on May 19th and Mohammed Moshin, on behalf of Lilburn Exxon did not appear for the Show Cause Hearing. The ARB imposed a Supervised Action Plan that included three day suspension. On May 24th the location was observed selling alcohol during their suspension. On May 31st a special called meeting was held concerning Lilburn Exxon violating the Supervised Action Plan. At that time the ARB suspended the location for thirty days. As a result of the afore-mentioned, Mohammed Moshin on behalf of Lilburn Exxon filed an appeal to be heard by the Mayor and Council.

No staff recommendation. Mayor and Council to hear appeal and render a decision.

Attachment: *Supervised Action Plan, Show Cause Letter, Exxon Appeal Letter*

2. SET 2016 TAX YEAR MILLAGE RATE FOR THE CITY OF LILBURN – RESOLUTION #2016-04 – FINANCE DIRECTOR

The Code of Georgia requires the City Council to set its millage rate annually for the upcoming year as it applies to real and personal property within the City's corporate limits. At 4.43 mills, the 2016 millage will remain the same as the 2015 millage rate of 4.43.

Staff recommends a motion to approve Resolution #2016-04 setting the annual millage rate for 2016 at 4.43 mills.

Attachment: *Resolution #2016-04, PT-38 Millage rate certification for tax year 2016, PT-32.1 Computation Form*

3. GOLF CART DESIGNATION (PERSONAL TRANSPORTATION VEHICLES) – CITY OF LILBURN – CITY MANAGER

As discussed last month, please find attached applicable state laws regarding the use of Personal Transportation Vehicles.

Staff has no recommendation. Per the direction of Mayor and Council.

Attachment: *Personal Transportation vehicle – State Law (Part 1 & 2)*

4. QUIT CLAIM DEED – 98 & 104 FIRST AVENUE FROM CITY OF LILBURN TO LILBURN DOWNTOWN DEVELOPMENT AUTHORITY – DIRECTOR OF PLANNING & ECONOMIC DEVELOPMENT

As part of the redevelopment efforts of downtown Lilburn, the City proposes to transfer to the DDA ownership of two parcels of land on First Avenue – the Planning & Economic Development Office and the vacant lot it adjoins. Combined, the properties total approximately 1 acre and were recently rezoned to Mixed Use.

Sewer is in the right-of-way adjoining the properties and, with over 300’ of road frontage, should be easily developed.

Staff recommends a motion to authorize the Mayor to execute the appropriate documents to transfer ownership to the Lilburn Downtown Development Authority.

Attachment: *Site Plan & Detail, Quit Claim Deed’s*

5. INTERGOVERNMENTAL AGREEMENT FOR USE AND DISTRIBUTION OF PROCEEDS GENERATED BY THE 2016 SPECIAL PURPOSE LOCAL OPTION SALES TAX REFERENDUM – CITY MANAGER

State statute requires an Intergovernmental Agreement between the Municipalities within Gwinnett County and Gwinnett County regarding the distribution of proceeds related to the 2016 SPLOST referendum.

The City of Lilburn will receive an estimated total of **\$11, 593,456**

Public Safety facilities and equipment	- \$6,376,401 (55%)
Recreation facilities	- \$811,542 (7%)
Roads, Streets and Bridges	- \$4,405,513 (38%)

Additionally, the City will receive funding for joint City/County projects in the amount of **\$1,909,228**. Of which \$1,400,000 will be utilized for Transportation (19% City match); \$509,228 will be utilized for Recreation (24.6% City match).

Staff recommends a motion to approve an Intergovernmental Agreement for use and distribution of proceeds generated by the 2016 Special Purpose Local Options Sales Tax Referendum. Further, authorize the Mayor to execute all documents on behalf of the City of Lilburn.

Attachment: *2016 SPLOST IGA*

6. ACCEPTANCE OF DONATION MADE TO LILBURN POLICE DEPARTMENT – CHIEF OF POLICE

D & P Auto Body Collision Repair, Inc. presented a donation of \$500.00 to Lilburn Police Department for appreciation of service and community partnership to be spent on behalf of the Police Department.

Staff recommends a motion to accept donation and increase budget expenditure and revenue by \$500.00

XI. ADJOURNMENT