



Alcohol Review Board
Special Called Meeting
Wednesday, December 28, 2016
6:30 P.M.

Present: Acting Chair -- Jimi Taylor
Board Members -- Margot Ashley, Demetrius Galfas, John Lazenby
Records Clerk -- Kaleigh Frederick
Legal Counsel -- Angela Couch

Ms. Taylor called the meeting to order at 6:30 pm and declared a quorum present.

Approval of Meeting Minutes for **December 15, 2016.** Mr. Lazenby made a motion, seconded by Mr. Galfas to approve the minutes of the regular December meeting. The vote was unanimously in favor.

Review alcohol renewal for GEORGIA CVS PHARMACY, LLC located at 5575 LAWRENCEVILLE HWY, for selling alcohol to an underage customer.

Ms. Taylor called Georgia CVS Pharmacy for review of license renewal. Mr. Andrew Wagner represented the company and reported that he overlooked the previous meeting as stated on the application and that staff did not inform him of the phone call from Ms. Frederick on the night of the scheduled meeting. He stated that the members of staff continue to log sales of controlled substances; that a third-party conducts an audit monthly; and all identification cards are viewed under ultraviolet light to verify validity. The cash register requires entry of date of birth for the sale to be completed. Employees have six-month refresher courses on handling alcohol. When logging of sales, the transaction number, item, last name and date of birth of the purchaser are hand-written in a book. Should an issue arise, reference date and time allow viewing footage from in-store cameras. Mr. Wagner has been with CVS since 2007 and the store manager since July 2016. He reported that there are not significant sales of alcohol in this store. He was encouraged to be diligent in continuing the safe practices instituted by the store. Mr. Lazenby made a motion, seconded by Mr. Galfas to approve the license renewal. The vote was unanimously in favor of renewal.

Due to concerns regarding board member presence and roles at meetings, it was agreed that all members will respond by email prior to the meeting and listing of anticipated presence will be included on the agenda.

Ms. Taylor called for public comment. There was none.

Mr. Lazenby made a motion to adjourn. This was seconded by Mr. Galfas and approved unanimously.

Jimi Taylor
Acting Chair of Alcohol Review Board, City of Lilburn

Date

Respectfully submitted,
Margot Ashley