



**City of Lilburn
City Council Meeting Agenda**

**March 9, 2020 at 7:30 p.m.
Lilburn City Hall, 340 Main St., Lilburn, GA 30047**

*Council Members:
Vacant, Mayor
Lindsay Voigt, Post 1
Scott Batterton, Post 2
Eddie Price, Post 3
Vacant, Post 4*

I. Executive Session (If Necessary)

II. Call To Order

III. Roll Call

IV. Pledge To The Flag

V. Approval Of Agenda

VI. Announcements

1. City Events

- Lilburchaun Parade
March 14, 2020, 4:00 PM - 6:00 PM @ City Park
- Downtown Lilburn Spring Cornhole League
March 19, 2020, 6:45 PM - 9:00 PM @ City Park
- Easter Egg Hunt
April 11, 2020, 10:00 AM - 12:00 PM @ City Park

VII. Ceremonial Matter

VIII. Public Comment

IX. Approval Of Minutes

1. City Council Meeting Draft Minutes From February 10, 2020

Public Hearing (Y/N) N
Department: City Clerk
Presenter: Melissa Penate, City Clerk

Staff Recommendations: Motion to approve the City Council Meeting Draft Minutes from February 10, 2020.
Department Head Approval: J. Simpkins
Mayor's Signature Required: Yes

Documents:

[2_10_2020 - CC DRAFT MINUTES.PDF](#)

2. Special Called City Council Meeting Draft Minutes From February 24, 2020

Public Hearing (Y/N) N
Department: City Clerk
Presenter: Melissa Penate, City Clerk
Staff Recommendations: Motion to approve the Special Called City Council Meeting Draft Minutes from February 24, 2020.
Department Head Approval: J. Simpkins
Mayor's Signature Required: Yes

Documents:

[2_24_2020 - CC SPECIAL CALLED MEETING MINUTES.PDF](#)

X. Public Hearing

XI. Agenda

1. Agenda Item 1 - Resolution # 2020-07, Extension Of Moratorium Barring The Acceptance Of Applications For Townhome Developments In The City Of Lilburn

Resolution extends the moratorium placed on the acceptance of applications for the construction of new townhome developments by 120 days. On January 13, 2020, City Council adopted Resolution No. 2020-03, placing a moratorium on the acceptance of applications for the construction of new townhome developments until April 12, 2020. Additional time is needed for staff to consult with zoning and legal experts on solutions including a text amendment to the zoning code. This process requires proper legal procedure including advertisement, public hearings, and review by the Planning Commission. If approved, the moratorium will remain in place until August 10, 2020.

Public Hearing (Y/N) N
Department: City Hall
Presenter: Jenny Simpkins, Assistant City Manager
Staff Recommendations: Motion to approve Resolution # 2020-07, Extension of moratorium barring the acceptance of applications for townhome developments in the City of Lilburn.
Mayor's Signature Required: Yes

Documents:

[AGENDA ITEM 1 - TOWNHOME MORATORIUM RES 2020-07.PDF](#)
[AGENDA ITEM 1 - ATTACH 1 - RESOLUTION 2020-07 FOR TOWNHOME MORATORIUM EXTENSION.PDF](#)

2. Agenda Item 2 - New Location For An Alcohol License – Brick Oven Pizza Bar – 411 Beaver Ruin Rd - Beer & Wine

The Licensing & Revenue Manager received a new alcohol application for consumption on premise for beer & wine from Brick Oven Pizza Bar, located at 411 Beaver Ruin Rd. The location meets all zoning requirements.

The location previously held an alcohol license under a different business. Our ordinance requires Council approval on applications where the location hasn't been operating continuously during the last 12 months.

Sec. 6-62(j) "Notwithstanding any other provisions of this section, any application to sell any alcoholic beverages other than distilled spirits for a location that has not been previously approved or which has not been continuously operated during the last 12 months shall be considered by the mayor and city council.

Staff recommends the license be effective immediately upon approval of the city council and contingent upon receiving an occupational tax certificate.

Public Hearing (Y/N)	N
Department:	City Clerk
Presenter:	Melissa Penate, City Clerk
Staff Recommendations:	Motion to approve, Brick Oven Pizza Bar, located at 411 Beaver Ruin Rd., for an alcohol license for on premise beer & wine, contingent upon receiving an occupational tax certificate.
Department Head Approval:	J. Simpkins
Mayor's Signature Required:	No

Documents:

[AGENDA ITEM 2 - AGENDA FORM - NEW LOCATION FOR ALCOHOL - BRICK OVEN PIZZA BAR.PDF](#)
[AGENDA ITEM 2 - ATTACH 1 - BRICK OVEN PIZZA BAR ALCOHOL APPLICATION REDACTED.PDF](#)

3. Agenda Item 3 - New Location For An Alcohol License – Five Star Nail & Spa – 4030 Lawrenceville Hwy, Ste. 7 - Personal Service

The Licensing & Revenue Manager received a new alcohol application for consumption on premise for a Personal Service license from Five Star Nail & Spa, located at 4030 Lawrenceville Hwy., Ste. 7. The location meets all zoning requirements. This location hasn't been approved for an alcohol license prior to this application.

Staff recommends the license be effective immediately upon approval of the city council and contingent upon receiving an occupational tax certificate.

Public Hearing (Y/N) N

Department: City Clerk
Presenter: Melissa Penate, City Clerk
Staff Recommendations: Motion to approve, Five Star Nail & Spa, located at 4030 Lawrenceville Hwy., Ste. 7, for an alcohol license for on premise for a personal service license, contingent upon receiving an occupational tax certificate.
Department Head Approval: J. Simpkins
Mayor's Signature Required: No

Documents:

[AGENDA ITEM 3 - AGENDA FORM - NEW LOCATION FOR ALCOHOL - FIVE STAR NAIL AND SPA.PDF](#)
[AGENDA ITEM 3 - ATTACH 1 - FIVE STAR NAIL APP REDACTED.PDF](#)

XII. Adjournment

As set forth in the Americans with Disabilities Act of 1990, the City of Lilburn does not discriminate on the basis of disability in the admission or access to, or treatment or employment in its programs or activities. City Clerk, 340 Main Street, Lilburn, GA 30047 has been designated to coordinate compliance with the non-discrimination requirements contained in section 13.107 of the Department of Justice regulations, information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

The City of Lilburn will assist citizens with special needs given proper notice (seven working days). Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Lilburn should be directed to City Clerk, 340 Main Street, Lilburn, GA 30047, telephone number 770-921-2210.