



**Lilburn Downtown Development Authority
Meeting Agenda
March 15, 2023
6:30 PM
Work Session Room - Lilburn City Hall**

**Work Session Agenda
6:30 P.M.**

- I. Call to Order
- II. Old Business
 - a. Financial Report – February 28, 2023
 - b. Update – DDA Property
 - i. Update on 57 Railroad Avenue – Jennifer Tiberia
 - c. Update – Lilburn Community Improvement District and Lilburn Community Partnership
 - d. Update – Development Activities
- III. New Business
 - a. Approval of Tenant Buyer Exclusive Representation Agreement between Lilburn Downtown Development Authority of SVN Creviston Realty, Inc., for certain brokerage services.
 - b. Approval to reimburse the City of Lilburn for DDA expenses related to the 2023 Annual Retreat including lodging, meeting room rental, meals, and mileage in the amount of \$4,649.00.
 - c. Approval to engage a consulting team to create a Master Plan and Design Guidelines for Main Street in an amount not to exceed \$75,000.
 - d. Approval to negotiate a development agreement for 57 Railroad Avenue with Jennifer Tiberia.
- IV. Executive Session (if needed)
- V. Adjournment

Meeting Agenda
Immediately following work session.

- I. Call to Order
- II. Approval of Agenda
- III. Approval of Minutes
 - a. Draft Meeting Minutes February 15, 2023
- IV. Old Business
 - a. Financial Report – February 28, 2023
 - b. Update – DDA Property
 - c. Update – Lilburn Community Improvement District and Lilburn Community Partnership
 - d. Update – Development Activities
- V. New Business
 - a. Approval of Tenant Buyer Exclusive Representation Agreement between Lilburn Downtown Development Authority of SVN Creviston Realty, Inc., for certain brokerage services.
 - b. Approval to reimburse the City of Lilburn for DDA expenses related to the 2023 Annual Retreat including lodging, meeting room rental, meals, and mileage in the amount of \$4,649.00.
 - c. Approval to engage a consulting team to create a Master Plan and Design Guidelines for Main Street in an amount not to exceed \$75,000.
 - d. Approval to negotiate a development agreement for 57 Railroad Avenue with Jennifer Tiberia.
- VI. Public Comment
- VII. Adjournment

As set forth in the Americans with Disabilities Act of 1990, the City of Lilburn does not discriminate on the basis of disability in the admission or access to, or treatment or employment, in its programs or activities. City Clerk, 340 Main Street, Lilburn, GA 30047 has been designated to coordinate compliance with the non-discrimination requirements contained in section 35.107 of the Department of Justice regulations, information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

The City of Lilburn will assist citizens with special needs given proper notice (seven working days). Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program, or activity of the City of Lilburn should be directed to the City Clerk, 340 Main Street, Lilburn, GA 30047, telephone number 770-921-2210.