



Lilburn Downtown Development Authority
Meeting Agenda

March 16, 2022 at 6:30 p.m.
City Hall - Work Session Room
340 Main Street
Lilburn, GA 30047

The Lilburn Downtown Development Authority will meet in person in the Session room at Lilburn City Hall.

Work Session Agenda

6:30 p.m.

I. Call to Order

II. Old Business

1. Financial Report - February 28, 2022
2. Update - DDA Property
3. Update - Lilburn Community Improvement District & Lilburn Community Partnership
4. Update - Development Activities

III. New Business

1. Approval to purchase 20 replacement Old Town Lilburn banner signs in brown from Big Mouth Signs in the amount of \$1,810
2. Approval of Addendum No. 1 to landscaping contract with The McKinley Group to include additional locations in Old Town from \$4,860 per year to \$12,877 per year
3. Approval to pay or reimburse travel and training expenses for DDA board members to attend GMA Conference in June 2022
4. Approval to purchase two banner signs to promote downtown businesses from Capital Signs in the amount of \$423

IV. Executive Session (if needed)

V. Adjournment

Meeting Agenda

Immediately following work session.

I. Call to Order

II. Approval of Agenda

III. Approval of Minutes

1. Meeting Minutes February 16, 2022

Documents:

[2_16_2022 - DDA DRAFT MINUTES.PDF](#)

IV. Old Business

1. Financial Report - February 28, 2022
2. Update - DDA Property
3. Update - Lilburn Community Improvement District & Lilburn Community Partnership
4. Update - Development Activities

V. New Business

1. Approval to purchase 20 replacement Old Town Lilburn banner signs in brown from Big Mouth Signs in the amount of \$1,810
2. Approval of Addendum No. 1 to landscaping contract with The McKinley Group to include additional locations in Old Town from \$4,860 per year to \$12,877 per year
3. Approval to pay or reimburse travel and training expenses for DDA board members to attend GMA Conference in June 2022
4. Approval to purchase two banner signs to promote downtown businesses from Capital Signs in the amount of \$423

VI. Public Comment

VII. Adjournment

As set forth in the Americans with Disabilities Act of 1990, the City of Lilburn does not discriminate on the basis of disability in the admission or access to, or treatment or employment in its programs or activities. City Clerk, 340 Main Street, Lilburn, GA 30047 has been designated to coordinate compliance with the non-discrimination requirements contained in section 35.107 of the Department of Justice regulations, information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

The City of Lilburn will assist citizens with special needs given proper notice (seven working days). Any requests for reasonable accommodations required by individuals to fully participate in

any open meeting, program or activity of the City of Lilburn should be directed to City Clerk, 340 Main Street, Lilburn, GA 30047, telephone number 770-921-2210.