



**City of Lilburn
City Council Meeting Agenda**

**April 12, 2021 at 7:30 p.m.
Lilburn City Hall, 340 Main St., Lilburn, GA 30047**

*Council Members:
Tim Dunn, Mayor
Lindsay Voigt, Post 1
Scott Batterton, Post 2
Eddie Price, Post 3
Emil Powella, Post 4*

I. Executive Session (if necessary)

II. Call to Order

III. Roll Call

IV. Pledge to the Flag

V. Approval of Agenda

VI. Announcements

1. City Events

- Great American Cleanup
April 17, 2021, 8:00 AM - 11:00 AM @ Lilburn City Hall
- Downtown Lilburn Spring Cornhole League
April 22, 2021, 6:45 PM - 9:00 PM @ City Park
- Lil' Crawl
April 24, 2021, 5:30 PM - 10:00 PM @ City Park

VII. Ceremonial Matter

VIII. Public Comment

IX. Approval of Minutes

1. City Council Meeting Draft Minutes from March 8, 2021

Public Hearing (Y/N)

N

Department:

City Clerk

Presenter:

Melissa Penate, City Clerk

Staff Recommendations: Motion to approve City Council meeting draft minutes from March 8, 2021.

Department Head Approval: B. Johnsa

Mayor's Signature Required: Yes

Budgeted: N/A

Fund Name & Code: n/a

Current Balance: n/a

Requested Allocation: n/a

City Manager's Initials: BJ

Documents:

[3 8 2021 - CITY COUNCIL DRAFT MEETING MINUTES FINAL.PDF](#)

X. Public Hearing

XI. Agenda

1. Agenda Item No. 1 - Approval of Ordinance 2021-564 amending Article IV Utilities in Chapter 58 includes reference to Overlay Districts and adds GMA model aesthetic standards to the small cell facilities ordinance.

The Planning Department seeks to amend Chapter 58, Article IV 'Utilities,' Division 2. Small Cell Wireless Facilities Ordinance to acknowledge zoning areas such as Overlay Districts and add reasonable aesthetic standards of Small Cell Wireless Facilities authorized by O.C.G.A. 32-4-92(a)(10)/32-4-42(6). Small Wireless Facilities refers to technologies at fixed locations designed to enable communication between user equipment and a communications network, typically at higher speeds. The ordinance (#2019-546), adopted January 2020, provided the purpose, definitions, permitted uses, permit application process, fees, and guidelines for removal, relocation, replacement, or abandonment of Small Wireless Facilities and support structures in the public right of way. GMA provided supplemental aesthetic standards which apply to residential areas and historic districts. The text amendments proposed to extend the aesthetic standards to Overlay Districts to ensure uniformity in color, design/material, and height.

Public Hearing (Y/N) N

Department: Planning Department

Presenter: Joellen Wilson, Planning Director

Staff Recommendations: Motion to approve Ordinance No. 2021-564, to amend Article IV Utilities. Small Cell Wireless Facilities to add text and new aesthetic standards authorized by O.C.G.A. 32-4-92(a)(10)/32-4-42(6).

Department Head Approval: J. Simpkins

Mayor's Signature Required: Yes

Budgeted: N/A

Fund Name & Code: n/a

Current Balance: n/a

Requested Allocation: n/a

City Manager's Initials: BJ

Documents:

[AGENDA ITEM NO. 1 - AGENDA FORM - SMALL CELL WIRELESS -ADD AESTHETIC STANDARDS.PDF](#)
[AGENDA ITEM NO. 1 - ATTACH 1 - ORD 2021-564 - SMALL CELL WIRELESS TECHNOLOGY WITH AESTHETIC STANDARDS.PDF](#)

2. Agenda Item No. 2 - Authorization for city staff to perform billing and collection services for ad valorem property taxes, streetlight, and solid waste fees

The Gwinnett County Tax Commissioner provides billing and collection services on behalf of the City of Lilburn for ad valorem property taxes, streetlight special assessment, and solid waste fees. Our existing contract expired upon the expiration of Mr. Richard Steele's term as Tax Commissioner, and the new Tax Commissioner proposes changes to the contract to include an additional \$1.75 per parcel commission for services provided to interested cities. As you are aware, SB201 was amended on the final days of the 2021 Georgia legislative session to remove the Tax Commissioner's authority to charge cities the commission. However, the bill allows the county to pay the Tax Commissioner an additional amount for services to cities. Should the county choose to pay an additional amount, it is reasonable to assume the additional cost will be passed on to the cities. We believe that it is in the best interest of the city to perform our own property tax billing services effective this year.

Public Hearing (Y/N)	N
Department:	City Manager
Presenter:	Jenny Simpkins, Assistant City Manager
Staff Recommendations:	Motion to authorize city staff to perform billing and collection services for ad valorem property taxes, streetlights, and solid waste fees effective immediately.
Department Head Approval:	B. Johnsa
Mayor's Signature Required:	Yes
Budgeted:	N/A
Fund Name & Code:	n/a
Current Balance:	n/a
Requested Allocation:	n/a
City Manager's Initials:	BJ

Documents:

[AGENDA ITEM NO. 2 - AGENDA FORM - IN-HOUSE PROPERTY TAX BILLING.PDF](#)
[AGENDA ITEM NO. 2 - ATTACH 1 - COST ESTIMATE.PDF](#)
[AGENDA ITEM NO. 2 - ATTACH 2 - DRAFT AGREEMENT.PDF](#)
[AGENDA ITEM NO. 2 - ATTACH 3 - SB201.PDF](#)

XII. Consent Agenda

XIII. Adjournment

As set forth in the Americans with Disabilities Act of 1990, the City of Lilburn does not discriminate on the basis of disability in the admission or access to, or treatment or employment in its programs or activities. City Clerk, 340 Main Street, Lilburn, GA 30047 has been designated to coordinate compliance with the non-discrimination requirements contained in section 35.107 of the Department of Justice regulations, information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

The City of Lilburn will assist citizens with special needs given proper notice (seven working days). Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Lilburn should be directed to City Clerk, 340 Main Street, Lilburn, GA 30047, telephone number 770-921-2210.