



**City of Lilburn
City Council Meeting Agenda**

**June 8, 2020 at 7:30 p.m.
Zoom Meeting**

*Council Members:
Tim Dunn, Mayor
Lindsay Voigt, Post 1
Scott Batterton, Post 2
Eddie Price, Post 3
Vacant, Post 4*

I. Zoom Meeting Information

Join Zoom Meeting

[HTTPS://ZOOM.US/J/91247711080?](https://zoom.us/j/91247711080?pwd=RKLTAWNFULLRQZFWSXJJRKP5M3BAQT09)

[PWD=RKLTAWNFULLRQZFWSXJJRKP5M3BAQT09](https://zoom.us/j/91247711080?pwd=RKLTAWNFULLRQZFWSXJJRKP5M3BAQT09)

Meeting ID: 912 4771 1080

Password: 706397

One tap mobile

+16465588656,,91247711080#,,1#,706397# US (New York)

+13017158592,,91247711080#,,1#,706397# US (Germantown)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 912 4771 1080

Password: 706397

Find your local number: <https://zoom.us/u/aGIC1HR>

II. Executive Session (If Necessary)

III. Call To Order

1. Swearing In Of Emil Powella

IV. Roll Call

V. Pledge To The Flag

VI. Approval Of Agenda

VII. Announcements

VIII. Ceremonial Matter

1. DDA Member Appointment

IX. Public Comment

X. Approval Of Minutes

1. City Council Draft Meeting Minutes From May 11, 2020

Public Hearing (Y/N)	N
Department:	City Clerk
Presenter:	Melissa Penate, City Clerk
Staff Recommendations:	Motion to approve the City Council Meeting Draft Minutes from May 11, 2020.
Department Head Approval:	J. Simpkins
Mayor's Signature Required:	Yes

Documents:

[5_11_2020 - CC DRAFT MINUTES.PDF](#)

XI. Public Hearing

1. Public Hearing Item 1 - City Of Lilburn FY2020/2021 Budget

As part of the FY 2020/2021 Budget Process, state law requires the Mayor and Council to conduct a public hearing prior to the adoption of the FY 2020/2021 budget ordinance. The budget ordinance will be presented for adoption at a Special Called Meeting on June 22, 2020 at 10 AM via Zoom.

The FY 2020/2021 total budget for the City of Lilburn is \$12,310,574. The city adopts balanced budgets for six funds:

General Fund - \$8,657,180
Special Purpose Local Option Sales Tax - \$2,630,608
Capital Projects Fund - \$922,086
Confiscated Assets Fund - \$1,000
Tax Allocation District Fund - \$21,600
School Zone Safety Fund - \$78,100

As discussed in our budget work session on April 13, 2020, the millage rate will remain at 4.43 mills and is scheduled to be adopted at the Council meeting in August.

Public Hearing (Y/N)	Y
Department:	City Manager
Presenter:	Bill Johnsa, City Manager
Department Head Approval:	B. Johnsa
Mayor's Signature Required:	Yes
Budgeted:	Yes

Fund Name & Code: General Fund etal.

City Manager's Initials: BJ

Documents:

[PUBLIC HEARING ITEM 1 - AGENDA FORM- BUDGET ADOPTION.PDF](#)

[PUBLIC HEARING ITEM 1 - ATTACH 1 - ORDINANCE 2020-550.PDF](#)

[PUBLIC HEARING ITEM 1 - ATTACH 2 - FIVE YEAR CIP..PDF](#)

XII. Agenda

1. Agenda Item 1 - Resolution #2020-09 – Multi-Jurisdictional Hazard Mitigation Plan

Resolution 2020-09 allows City of Lilburn to include the physical corporate boundaries into the overall Gwinnett County Hazard Mitigation Plan.

Public Hearing (Y/N) N

Department: City Manager

Presenter: Bill Johnsa, City Manager

Staff Recommendations: Motion to approve Resolution #2020-09 to include the corporate boundaries into the Gwinnett County Hazard Mitigation plan. Further, authorize Mayor to execute Resolution on behalf of the City of Lilburn.

Mayor's Signature Required: Yes

Documents:

[AGENDA ITEM 1 - AGENDA FORM RESOLUTION 2020-09 BOUNDARY OF HAZARD MITIGATION PLAN.PDF](#)

[AGENDA ITEM 1 - ATTACH 1 - LILBURN RESOLUTION TEMPLATE 2020.PDF](#)

2. Agenda Item 2 - Community Development Block Grant (CDBG) – Sub-Recipient Agreement For Use Of CDBG Funds Between The City Of Lilburn And Gwinnett County

Staff recommends execution of the following CDBG sub-recipient agreement for the use of funds regarding Wynne Russell Drive and West Johns sidewalk – accessibility and handicap project. The grant is in the amount of \$600,000 , with 100% reimbursement and no required grant match.

Public Hearing (Y/N) N

Department: City Manager

Presenter: Bill Johnsa, City Manager

Staff Recommendations: Motion to approve CDBG sub-recipient agreement between the City of Lilburn and Gwinnett County regarding sidewalk and safety improvements on Wynne Russell Drive and West Johns Road and authorize Mayor to execute agreement on behalf of the City of Lilburn.

Department Head Approval: B. Johnsa

Mayor's Signature Required: Yes

Budgeted: Yes

Fund Name & Code: Capital Project Fund
Current Balance: \$1,150,000
Requested Allocation: \$600,000
City Manager's Initials: BJ

Documents:

[AGENDA ITEM 2 - AGENDA FORM CDBG SUB AGREEMENT WYNNE RUSSELL AND W. JOHNS.PDF](#)
[AGENDA ITEM 2 - ATTACH 1 - CDBFY 2020 AWARD LETTER.PDF](#)
[AGENDA ITEM 2 - ATTACH 2 - CDBG FFY 2020 SUBRECIPIENT AGREEMENT.PDF](#)

3. Agenda Item 3 - Resolution No. 2020-10, A Resolution To Replace Resolution 396-10, A Resolution To Approve And Authorize Investment In The Georgia Fund 1, Local Government Investment Pool.

Staff recommends approval of the following Resolution to update the list of individuals authorized to deposit and/or withdraw funds from the local government investment pool on behalf of the City of Lilburn by removing Kathy J. Manor, City Clerk, and adding Jenny Simpkins, Assistant City Manager. Additionally, local bank information requires updating. Resolution No. 396-10 was passed on November 8, 2010, and the Office of Treasury and Fiscal Services require cancellation or replacement of Resolution No. 396-10 to change authorizations contained within it.

Staff Recommendation:

Motion to approval Resolution No. 2020-10, a Resolution replaces Resolution No. 396-10, a Resolution to approve and authorize investment in the Georgia Fund 1, Local Government Investment Pool. Further, authorize Mayor to execute agreement on behalf of the City of Lilburn

Public Hearing (Y/N) N
Department: City Manager
Presenter: Jenny Simpkins, Assistant City Manager
Department Head B. Johnsa
Approval:
Mayor's Signature Required: Yes

Documents:

[AGENDA ITEM 3 - AGENDA FORM - RESOLUTION TO APPROVE AND AUTHORIZE INVESTMENT IN THE GEORGIA FUND 1.PDF](#)
[AGENDA ITEM 3 - ATTACHMENT 1 - RESOLUTION 2020-10 RESOLUTION TO APPROVE AND AUTHORIZE INVESTMENT IN THE GEORGIA FUND 1.PDF](#)

XIII. Adjournment

As set forth in the Americans with Disabilities Act of 1990, the City of Lilburn does not discriminate on the basis of disability in the admission or access to, or treatment or employment in its programs or activities. City Clerk, 340 Main Street, Lilburn, GA 30047 has been designated to coordinate compliance with the non-discrimination requirements contained in section 13.107 of the Department of Justice regulations, information concerning the provisions of the

Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

The City of Lilburn will assist citizens with special needs given proper notice (seven working days). Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Lilburn should be directed to City Clerk, 340 Main Street, Lilburn, GA 30047, telephone number 770-921-2210.