



Lilburn Downtown Development Authority
Meeting Agenda

July 21, 2021 at 6:30 p.m.
City Hall - Work Session Room
340 Main Street
Lilburn, GA 30047

The Lilburn Downtown Development Authority will meet in person in the Session room at Lilburn City Hall.

Work Session Agenda

6:30 p.m.

I. Call to Order

II. Old Business

1. Financial Report - June 30, 2021

Documents:

[JUNE FINANCIAL STATEMENT PDF.PDF](#)

2. Update - DDA Property
3. Update - Lilburn Community Improvement District & Lilburn Community Partnership
4. Update - Development Activities

III. New Business

1. Approval to authorize Chairman to sign Intergovernmental Agreement between the Lilburn DDA, Lilburn CID, and the City of Lilburn for Shared Retail Development Consulting Services provided by Retail Strategies, LLC and to sign the Professional Services Agreement between the Lilburn DDA and Retail Strategies, LLC

Documents:

[IGA WITH CITY DDA AND LCID RETAIL STRATEGIES FINAL.PDF](#)
[RETAIL STRATEGIES LILBURN RECRUITMENT SERVICES](#)

[CONTRACT.PDF](#)

2. Approval to ratify payment for legal services provided by Seyfarth for development agreements at 57 Railroad Ave

Documents:

[INVOICE 3729274 LILBURN DDA 61021 RE 57 RAILROAD.PDF](#)

3. Approval to adopt a resolution requiring background checks for Development partners

Documents:

[2021-1 RESOLUTION ESTABLISHING MINIMUM STANDARDS FOR POTENTIAL REDEVELOPMENT PARTNERS.PDF](#)

4. Approval of contract with Economic Impact Group for fiscal impact analysis of commercial development at 57 Railroad Avenue in the amount of \$3,000
5. Approval to extend the deadline for the MOU with Fire Brigade, LLC, from Friday, July 23, 2021, to Wednesday, August 18, 2021

IV. Executive Session (if needed)

V. Adjournment

Meeting Agenda

Immediately following work session.

I. Call to Order

II. Approval of Agenda

III. Approval of Minutes

1. DDA Meeting Minutes - June 16, 2021

Documents:

[DDA MINUTES JUNE 16 2021.PDF](#)

IV. Old Business

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3. Update - Lilburn Community Improvement District & Lilburn Community Partnership
4. Update - Development Activities

V. New Business

1. Approval to authorize Chairman to sign Intergovernmental Agreement between the Lilburn DDA, Lilburn CID, and the City of Lilburn for Shared Retail Development Consulting Services provided by Retail Strategies, LLC and to sign the Professional Services Agreement between the Lilburn DDA and Retail Strategies, LLC
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3. Approval to adopt a resolution requiring background checks for Development partners
4. Approval of contract with Economic Impact Group for fiscal impact analysis of commercial development at 57 Railroad Avenue in the amount of \$3,000
5. Approval to extend the deadline for the MOU with Fire Brigade, LLC, from Friday, July 23, 2021, to Wednesday, August 18, 2021

VI. Public Comment

VII. Adjournment

As set forth in the Americans with Disabilities Act of 1990, the City of Lilburn does not discriminate on the basis of disability in the admission or access to, or treatment or employment in its programs or activities. City Clerk, 340 Main Street, Lilburn, GA 30047 has been designated to coordinate compliance with the non-discrimination requirements contained in section 35.107 of the Department of Justice regulations, information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

The City of Lilburn will assist citizens with special needs given proper notice (seven working days). Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Lilburn should be directed to City Clerk, 340 Main Street, Lilburn, GA 30047, telephone number 770-921-2210.