



**Lilburn Downtown Development Authority
Meeting Agenda**

**August 19, 2020 at 6:30 p.m.
Zoom Conference**

Zoom Meeting Information

Join Zoom Meeting

[HTTPS://ZOOM.US/J/92724385175?PWD=DMZHZWFTRHO2QMVM1JGANI3CZH1UT09](https://zoom.us/j/92724385175?pwd=DMZHZWFTRHO2QMVM1JGANI3CZH1UT09)

Meeting ID: 927 2438 5175

Password: 142754

One tap mobile

+13126266799,,92724385175#,,,,0#,,142754# US (Chicago)

+16465588656,,92724385175#,,,,0#,,142754# US (New York)

Work Session Agenda

6:30 p.m.

- I. Call To Order
- II. Training With Georgia Municipal Association's Economic Development Manager And Georgia Placemaking Collaborative Program Manager, Stephanie Aylworth
- III. Adjournment

Meeting Agenda

Immediately following work session.

- I. Call To Order
- II. Approval Of Agenda
- III. Approval Of Minutes
 1. DDA Meeting Minutes 7/15/2020

Documents:

IV. Old Business

1. Financial Report - July 31, 2020

Documents:

[2020 FINANCIAL REPORTS_THRU JULY.PDF](#)

2. Update - DDA Property

3. Update - Lilburn Community Improvement District & Lilburn Community Partnership

4. Update - Development Activities

V. New Business

1. Approval To Purchase Professional Design Services For Main Street And Railroad Ave In An Amount Not To Exceed \$34,550

The City and the DDA will partner on the design and joint funding to complete the Main Street streetscape engineering and bid specifications, Railroad Avenue streetscape engineering and bid specifications, public parking lot engineering and bid specifications, and new roadway connection between Railroad Ave and First Ave via Velva Way. Precision Planning will complete the scope of work for \$79,310.00. Gwinnett County has agreed to reimburse \$10,210.00 for design and engineering services related to stormwater, and the City has agreed to split the remaining cost 50/50 with the DDA. The total cost to the DDA is not to exceed \$34,550.00.

Staff recommends the following: Motion to approve purchase of professional design services from Precision Planning in an amount not to exceed \$34,550.00. Further, authorize the Chairman to execute contract and/or agreements(s) on behalf of the DDA.”

Documents:

[AGENDA ITEM 1- AGENDA FORM - PPI DESIGN SERVICES.PDF](#)
[LILBURN MAIN ST RR AVE PROPOSAL REVISED.PDF](#)

VI. Old Town Updates

VII. Public Comment

VIII. Executive Session (If Needed)

IX. Adjournment

As set forth in the Americans with Disabilities Act of 1990, the City of Lilburn does not discriminate on the basis of disability in the admission or access to, or treatment or employment in its programs or activities. City Clerk, 340 Main Street, Lilburn, GA 30047 has been designated to coordinate compliance with the non-discrimination requirements contained in section 35.107 of the Department of Justice regulations, information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

The City of Lilburn will assist citizens with special needs given proper notice (seven working days). Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Lilburn should be directed to City Clerk, 340 Main

Street, Lilburn, GA 30047, telephone number 770-921-2210.