



**City of Lilburn
City Council Meeting Agenda**

**July 11, 2022 at 7:30 p.m.
Lilburn City Hall, 340 Main St., Lilburn, GA 30047**

*Council Members:
Tim Dunn, Mayor
Yoon-Mi Hampton, Post 1
Scott Batterton, Post 2
Mike Hart, Post 3
Emil Powella, Post 4*

I. Executive Session (if necessary)

II. Call to Order

III. Roll Call

IV. Pledge to the Flag

V. Approval of Agenda

VI. Announcements

1. City Events

- Lilburn Food Truck Tuesday
July 12, 2022, 6:00 PM - 9:00 PM @ City Park
- National Night Out
Aug. 2, 2022, 6:00 PM - 8:30 P.M. @ City Park

VII. Ceremonial Matter

1. Swearing in of Rick Badie as City Clerk

VIII. Public Comment

IX. Approval of Minutes

1. June 13, 2022 City Council Meeting Minutes

Documents:

[JUNE 13 MINUTES.PDF](#)

X. Public Hearing

1. Applicant's request to table RZ-2022-01 and SUP-2022-01 -R2 Rezoning and Special Use Permit for townhomes

ZONING HISTORY

The six subject parcels front Lawrenceville Highway and are surrounded by Commercial Business zoning and a mix of commercial and residential uses. The subject site exists within the U.S. 29 Overlay District. The parcels were zoned CB prior to 2011 and have not seen zoning action in over a decade. Parcels 008 and 009 are vacant, parcels 010 and 011 have residential structures with office uses, and parcels 012 and 013 are occupied by a landscape nursery operating out of several residential structures.

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APPLICANT'S INTENT

Applicant seeks to assemble and rezone approximately 8 +/- acres of the 9.25 acre site to R2, Medium Density Residential in conjunction with a Special Use Permit for the development of a townhome subdivision with 65+ fee simple (for sale) townhomes. The remaining 1+/- acre is proposed to be deeded to DDA for the development of a commercial outparcel fronting on U.S. 29 and screening the townhome development.

Staff is awaiting updated plan for review as well as comments from DDA, and Planning Commission meeting is scheduled for July 28th, 2022. Staff recommends tabling so that the proposal may be considered by DDA & Planning Commission, prior to a public hearing before Council.

Documents:

[PH ITEM NO. 1 - AGENDA FORM.DOC](#)

[PH ITEM NO. 1 - ATTACHMENT 1 - DRAFT APPLICATION RZ-2022-01 AND SUP-2022-01 \(AMENDED\).PDF](#)

[PH ITEM NO. 1 - ATTACHMENT 2 - SIGNED PC MEETING MINUTES 03.24.2022 AND 04.28.2022.PDF](#)

[PH ITEM NO. 1 - ATTACHMENT 3 - DRAFT PC MEETING MINUTES 05.26.2022.PDF](#)

2. PH Item No. 2

Approval of Ordinance No. 2022-560, an ordinance to repeal and replace Article II, Occupation Tax, of Chapter 62, Taxation, of the Code of Ordinances of the City of Lillburn.

Documents:

[PH ITEM NO. 2 - AGENDA FORM - OCCUPATION TAX ORDINANCE.PDF](#)

[PH ITEM NO. 2 - ATTACH 1 - ORDINANCE NO. 2022-560.PDF](#)

XI. Agenda

1. Agenda Item No. 1 - Approval to award the contract for street resurfacing to the lowest responsive and responsible bidder, Allied Paving Contractors, Inc., in the amount of \$559,810.00.

On June 16, 2022, the City received three bids for street resurfacing services for 2.22 miles of local roads including portions of Rosestone Drive, Birdlake Drive, Brandlwood Way, Brandlwood Court, Sunfield Drive, Halfmoon Hollow, Lake Ridge Trail, Old Manor Road, Eagles Pass, Houndstooth Trail, and Courting Lane. Allied Paving Contractors,

Inc., was the lowest responsive, responsible bidder. Staff recommends approval of the contract with Allied Paving Contractors, Inc., in the amount of \$559,818.00. The funding source is the American Rescue Act Fund.

Approval of this agenda item also permits the City Manager to execute the contract with Allied Paving Contractors, Inc.

Staff Recommendations: Motion to award the contract for street resurfacing to the lowest responsive and responsible bidder, Allied Paving Contractors, Inc., in the amount of \$559,810.00.

Documents:

[AGENDA ITEM NO. 1 - ATTACH 1 - STAFF RECOMMENDATION LETTER.PDF](#)
[AGENDA ITEM NO. 1 - ATTACH 2 - BID TAB.PDF](#)

2. Agenda Item No. 2 - Approval of Intergovernmental Agreement between Gwinnett County and its 16 cities for use and distribution of proceeds generated by the 2022 Special Purpose Local Option Sales Tax referendum

State statute requires an Intergovernmental Agreement between Gwinnett County and its 16 cities regarding the distribution of proceeds related to the 2022 SPLOST referendum. If voters approve the six-year SPLOST referendum in November 2022, collection dates will be April 1, 2023 – March 31, 2029.

The City of Lilburn will receive an estimated total of \$20,821,224:

Roads, Streets, Bridges \$14,574,857 (70%)

Recreation \$4,372,457 (21%)

Public Safety \$1,873,910 (9%)

Staff Recommendations: Motion to approve the Intergovernmental Agreement for use and distribution of proceeds generated by the 2022 Special Purpose Local Option Sales Tax referendum. Further, authorize the Mayor to execute all documents on behalf of the City of Lilburn.

Documents:

[AGENDA ITEM NO. 2 - ATTACH 1 - 2022 SPLOST IGA.DOCX](#)

3. Agenda Item No. 3 - Approval to purchase networking equipment from State of Georgia Contract No. 99999-SPD-T20120501-0014A by awarding a contract to SHI in the amount of \$110,801.81. Further, approval for City Manager to sign contract.

The city is currently contracting with AT&T for network services, and AT&T supplies the required equipment including routers, cables, transceivers, switches, and

associated hardware and support. The city is soliciting bids that will allow us to own our own dark fiber ring. Once the dark fiber ring is installed, the city will be responsible for network firewall to protect us from hacking attempts as well as network switches to connect our locations and control the speed of the network. The requested purchase of network equipment from SHI comes with a three-year extended service agreement. The funding source is the American Rescue Act Fund.

Approval of this agenda item also permits the City Manager to execute the contract with SHI.

Staff Recommendations: Motion to award the contract to purchase networking equipment to SHI from State of Georgia contract no. 9999-SPD-T20120501-0014A in the amount of \$110,801.81. Further, approval for the City Manager to execute the contract.

Documents:

[AGENDA ITEM NO. 3 - ATTACH 1 - SHI QUOTE.PDF](#)

XII. Consent Agenda

XIII. Adjournment

As set forth in the Americans with Disabilities Act of 1990, the City of Lilburn does not discriminate on the basis of disability in the admission or access to, or treatment or employment in its programs or activities. City Clerk, 340 Main Street, Lilburn, GA 30047 has been designated to coordinate compliance with the non-discrimination requirements contained in section 35.107 of the Department of Justice regulations, information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

City of Lilburn will assist citizens with special needs given proper notice (seven working days). Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Lilburn should be directed to City Clerk, 340 Main Street, Lilburn, GA 30047, telephone number [770-921-2210](tel:770-921-2210).