



**City of Lilburn
City Council Meeting Minutes**

DRAFT

**December 14, 2020 at 7:30 p.m.
Lilburn City Hall, 340 Main St., Lilburn, GA 30047
Zoom Meeting**

Council Members:

Tim Dunn, Mayor

Lindsay Voigt, Post 1

Scott Batterton, Post 2

Eddie Price, Post 3

Emil Powella, Post 4

A work session was held prior to the regular scheduled meeting, at 6:30 p.m., to allow the elected officials to discuss this evening's agenda items. No other items were discussed, and no actions were taken.

The City of Lilburn issued two emergency orders in March 2020: Emergency Order No. 2020-01 and Emergency Order No. 2020-02 declaring a local state of emergency due to the COVID-19 pandemic. There are no public hearings scheduled for the December 14, 2020 City Council meeting, and no members of the public have requested to speak during the public comment portion of the meeting. City Council meetings must be open to the public; therefore, anyone wishing to view the live meeting may do so by watching a live stream of the meeting in the Preston Room located in City Hall at 340 Main Street, Lilburn. In order to comply with social distancing guidelines issued by the CDC, the maximum capacity of the meeting room will be limited to the first 40 members of the public to arrive at 6:00 pm on Monday, December 14, 2020

12/14/2020 - Minutes

I. Executive Session (If Necessary)

None.

II. Call to Order

The meeting was called to order at 7:32 p.m. by Mayor Dunn.

III. Roll Call

Present:

- Mayor Tim Dunn
- Councilmember Lindsay Voigt
- Councilmember Scott Batterton
- Councilmember Eddie Price
- Councilmember Emil Powella

IV. Pledge to the Flag

Mayor Dunn led the pledge to the flag.

V. Approval of Agenda

A motion to approve the December 14, 2020, City Council agenda, with no additions, was made by Councilmember Price, seconded by Councilmember Powella.

Motion passed with a 4-0 vote.

VI. Announcements

1. City Events

Mayor Dunn mentioned the following office closures due to holidays:

- City Hall - Library Closed for Christmas Holiday
December 24, 2020 - December 25, 2020, @ Lilburn City Hall
- City Hall - Library Closed for New Years Day
January 1, 2021, All Day @ Lilburn City Hall

VII. Ceremonial Matter – None.

VIII. Public Comment – None.

IX. Approval of Minutes

1. City Council Meeting Draft Minutes from November 9, 2020

A motion to approve the City Council meeting draft minutes from November 9, 2020, was made by Councilmember Voigt, seconded by Councilmember Powella.

Motion passed with a 4-0 vote.

X. Public Hearing – None.

XI. Agenda

A motion to move agenda items to consent agenda was made by Councilmember Powella, seconded by Councilmember Batterton.

Motion passed with a 4-0 vote.

XII. Consent Agenda

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

1. Agenda Item 1 - CARES Act Reimbursements

Council approved the CARES Act IGA on October 14, 2020, then ratified by Council on November 9, 2020. The city was eligible, based on population, for a \$1,361,850 reimbursement. The city has received confirmation of an additional \$321,309.28 with approval of the attached acknowledgment form-revised total of \$1,683,159.28. Receipt of this funding has ensured citizens' and staff's safety via PPE purchases, thermal temperature stations, and technology efforts to provide online access to public meetings for our citizens.

A motion to approve applying the refund to actual expense, increase unreserved fund balance, authorize acceptance of reallocated Cares Act funds, and increase Capital Project Fund budget by \$160,654.64.

2. Agenda Item 2 - Award of Bid – CDBG Wynne-Russell/W. Johns sidewalk and lighting safety project

The City opened bids on Tuesday, November 17, 2020, to construct sidewalks on Wynne-Russell Dr. and W. Johns Rd, with 11 respondents. Of the 11 bidders, DAF Concrete, Inc. was the low bidder at a total bid of \$253,645.75. Additionally, the City will contract directly with GA Power to install +/- 20 decorative streetlights along the route from US 29 to Otha Drive at an additional cost of approximately \$85,000.

As you recall, the City received a CDBG Grant of \$600,000 to accomplish the above-referenced work at 100% reimbursement to the City.

A motion to approve the contract between the City of Lilburn and DAF Concrete, Inc. in the amount of \$253,645.75 regarding CDBG project Wynne-Russell-West Johns sidewalks 11.17.2020 and authorize the Mayor to execute the contract.

3. Agenda Item 3 - Intergovernmental Agreement between Gwinnett County and the City of Lilburn regarding the Tax Allocation District Number Two, Lilburn Main Street and Old Town District with associated policies and appointments

On December 8, 2014, the Lilburn City Council approved and amended the Lilburn Main Street and Old Town Redevelopment Plan, establishing the Tax Allocation Increment Base and dissolving the boundaries of a TAD previously known as Tax Allocation District Number One – Downtown Lilburn and now known as Tax Allocation District Number Two – Lilburn Main Street and Old Town District. Since 2015, the value of the city’s property tax rate attributable to the growth in the property tax digest of parcels within the TAD No. 2 has gone into a TAD Fund. In 2021, Gwinnett County will pledge the value of the county’s property tax rate attributable to the growth in the property digest of parcels within the TAD No. 2 above the base year of 2014 city’s TAD Fund. Gwinnett County Board of Commissioners plans to approve the attached Intergovernmental Agreement at their meeting on December 15, 2020. The IGA also outlines a process by which the TAD Fund will fund projects.

In addition to authorizing the IGA, approval of this agenda item (1) adopts the Gwinnett County Tax Allocation District Policies and Guidelines; (2) adopts the Gwinnett County Department of Financial Services Debt Management Policy as it relates to redevelopment and debt; and (3) designates the Mayor, or designee, and the City Manager, or designee, as the City appointments to the new TAD Advisory Board per Gwinnett County requirements.

A motion to approve the IGA between Gwinnett and Lilburn regarding TAD#2 with associated policies and appointments.

Councilmember Price made a motion to approve the consent agenda, seconded by Councilmember Powella.

Motion passed with a 4-0 vote.

XIII. Adjournment

Councilmember Price made a motion to adjourn at 7:40 p.m., seconded by Councilmember Powella.

Motion passed with a 4-0 vote.

Approved this _____ day of _____, 20 _____.

Tim Dunn, Mayor

ATTEST:

Melissa L. Penate, City Clerk (Seal)