



Small town. Big difference.

**City of Lilburn
Planning Commission Meeting Minutes
January 28, 2021**

**Via Public Conference
Call Meeting**

1/28/2021 – Minutes

The City of Lilburn issued two emergency orders in March 2020: Emergency Order No. 2020-01 and Emergency Order No. 2020-02 declaring a local state of emergency due to the COVID-19 pandemic. The Georgia courts have determined that board and commission meetings and hearings are subject to the Georgia Open Meetings Act. Under the Open Meetings Act, when there is a public health situation that rises to the level of a pandemic, municipalities are permitted to hold teleconference-type meetings and hearings as long as they notify the public of the type of meeting or hearing and allow the public the opportunity to participate. Due to a recent security breach on the ZOOM platform, the City of Lilburn used a conference call for this meeting and the public can participate using the instructions below:

Public Teleconference Line: (770) 638-2238
Access Code: 0119579

1. Roll Call

Present: Hugh Wilkerson, Kenneth Stephenson, Joe Gennusa, Aaron J. Passman, Bryan Everett

Absent: _____

Quorum Present: Yes

Staff Members Present: Joellen Wilson, Planning Director, Jenny Simpkins, Assistant City Manager

2. Call to Order

7:32 PM by Hugh Wilkerson

3. Approval of Agenda

Motion by Joe Gennusa. Second by Ken Stephenson. Motion passes 5-0.

4. Approval of Minutes – Special Called Meeting on October 8, 2020

Motion to approve minutes from the Special Called meeting on October 8, 2020 was made by Joe Gennusa, and seconded by AJ Passman. Motion passes 5-0.

5. Old Business – None.

6. New Business

- 6.I. Election of Planning Commission Chairperson and Vice Chairperson
Motion to appoint Hugh Wilkerson as the Planning Commission Chairperson for 2021 was made by Joe Gennusa and seconded by AJ Passman. Motion passes 5-0.
Motion to appoint Joe Gennusa as the Vice Chair of the Planning Commission for 2021 was made by AJ Passman and seconded by Ken Stephenson. Motion passes 5-0.
- 6.II. Zoning Ordinance Text Amendments to Article 10, Section 1005, to expand duties of the Zoning Board of Appeals (ZBA) to incorporate former duties of the Board of Adjustments (BOA).
Public Hearing was opened by Chairman Wilkerson.

Staff presented the staff analysis. Staff recommended approval of the proposed Zoning Ordinance Text Amendment.

Ken Stephenson suggested additional language to 1. accommodate appeal by certified architect or engineer whose appeal to the International Code Council has been approved to prevent circumventing the International Building Code appeal process, and 2. Exclude variances that include structures or elements of structures subject to State or County Fire Marshall review and approval.

No members of the public were present, and no public comments were received by staff on this item.

Motion by Joe Gennusa to accept the Zoning Ordinance Text Amendments to include recommendations made by Ken Stephenson. Staff will confirm verbiage with PC prior to presentation to City Council. Second by AJ Passman. Motion passes unanimously.

7. Adjournment
Motion to adjourn by Ken Stephenson. Second by Joe Gennusa. Motion passes unanimously. Meeting was adjourned at approximately 8:00 PM

Approved this 25th day of February, 2021.

Joellen Wilson, Recording Secretary

~~Hugh Wilkerson, Planning Commission Chair~~