

**Lilburn Downtown Development Authority
Meeting Minutes**

February 19, 2020

Lilburn City Hall, 340 Main St., Lilburn, GA 30047

Work Session at 6:30 p.m.

Public Meeting immediately following

2/19/2020 - Minutes

Work Session Agenda

I. Call To Order

The meeting was called to order by Jimi Taylor at 6:31 p.m.

II. Old Business

1. Financial Report – January 2020

Assistant City Manager, Jenny Simpkins stated:

The ending balance for the DDA's Cadence account on 1/31/2020 was \$10,496.78. BB&T account ending balance for 1/31/2020 was \$13,735.68.

2. Update - DDA Property

Assistant City Manager, Jenny Simpkins stated:

- Old Town (Mixed Use) – 55 townhomes (Town Homes) mid \$400's, + future commercial. 5.7 acres, 9 model homes under construction, Final Plat recorded, commercial property cleanup.
- Townswalk (Mixed Use) 9 Single Family Detached (Single Family Residential) \$400's. 1 acres – 3 completed, 1 in review

3. Update - Lilburn Community Improvement District & Lilburn Community Partnership

Assistant City Manager, Jenny Simpkins stated:

- May 2, 2020 - Taste of Lilburn in Lilburn City Park

4. Update - Development Activities

Assistant City Manager, Jenny Simpkins stated:

- Lilburn Township (CB with SUP for residential) – 81 Town Homes + future 15K square foot commercial, 7.8 acres, final plan and building design approval by mid-Feb.

III. New Business

73 Main Street - Police Department/Municipal Court - Demo within 2-3 weeks. Bid was awarded. Demo company to demo the two vacant houses.

Jimi presented new business:

1. She is having people call her to ask to be on the Jimi Taylor Brigade team. Name the volunteer group the Bucket Brigade Group. She would like to move forward and does she need a vote to name the group. Jimi asked for permission, no need to vote on it. Permission given.
2. There is now a Downtown Merchants Group that has met twice. All the merchants are pulling together to have events and revitalize downtown.
3. Easter Egg Hunt - There is a language barrier and will have a translator, eliminating the petting zoo this year.

IV. Adjournment

A motion to adjourn from work session at 7:16 p.m. was made by Jimi Taylor, seconded by Hugh Wilkerson.

Motion passed with a 5-0 vote.

Meeting Agenda

I. Call To Order

The meeting was called to order by Jimi Taylor at 7:16 p.m.

Present:

- Jimi Taylor, Chairperson
- Elmer Nash, Board Member
- Hugh Wilkerson, Board Member
- Mark DeArmon, Board Member
- Eddie Price, Council Representative
- Bill Johnsa, City Manager
- Jenny Simpkins, Assistant City Manager
- Melissa Penate, City Clerk

Absent:

- Scott Mecredy, Board Member

II. Approval Of Agenda

A motion to approve the February 19, 2020, agenda was made by Elmer Nash, seconded by Mark DeArmon.

Motion passed with a 5-0 vote.

III. Approval Of Minutes

1. Approval Of Minutes – January 19, 2020 Meeting

A motion to approve the January 19, 2020 draft meeting minutes was made by Elmer Nash, seconded by Mark DeArmon.

Motion passed with a 5-0 vote.

IV. Old Business

1. Financial Report – January 2020

A motion to approve the financial report from January 2020 was made by Elmer Nash, seconded by Hugh Wilkerson.

Motion passed with a 5-0 vote.

A motion to approve \$2,000.00 added to the Easter Egg Hunt was made by Elmer Nash, seconded by Mark DeArmon.

Motion passed with a 5-0 vote.

2. Update - DDA Property
No further discussion.
3. Update - Lilburn Community Improvement District & Lilburn Community Partnership
No further discussion.
4. Update - Development Activities
No further discussion.

V. New Business
None.

VI. Public Comment
None.

VII. Executive Session (If Needed)

A motion to move to executive session at 7:26 p.m. to discuss personnel matters & land acquisition was made by Hugh Wilkerson, seconded by Elmer Nash.

Motion passed with a 5-0 vote.

A motion to exit from executive session at 8:08 p.m. was made by Mark DeArmon, seconded by Eddie Price.

Motion passed with a 5-0 vote.

A motion to remove Norman Nash as a member of the DDA due lack of attendance was made by Mark DeArmon, seconded by Hugh Wilkerson.

Motion passed with a 5-0 vote.

A motion to allow the City Manager, or his/her designee, to negotiate potential property for the DDA was made by Elmer Nash, seconded by Hugh Wilkerson.

Motion passed with a 5-0 vote.

VIII. Adjournment

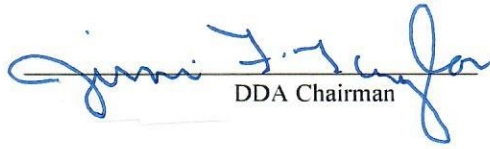
There being no further business, Elmer Nash made a motion to adjourn at 8:10 p.m., seconded by Hugh Wilkerson.

Motion passed with a 5-0 vote.

Approved this _____ day of _____, 20__.



Jenny Simpkins, Recording Secretary
Assistant City Manager


DDA Chairman