

**Lilburn Downtown Development Authority
Meeting Minutes**

**Lilburn City Hall, 340 Main St., Lilburn, GA 30047
Work Session at 6:30 p.m.
Public Meeting immediately following**

4/29/2020 - Minutes

Work Session Agenda

I. Call To Order

Jimi called the meeting to order at 7:02 pm

II. Presentation Of Logo Options By Hilltop Design

Logo presentation by Andy Wood from Hilltop Design Group.

III. Old Business

1. Financial Report – March, 2020

Jenny Simpkins, Assistant City Manager stated:

The activity in the month of March included interest paid from Noble Village, rental payments for Agavero Parkside, 1910 Public House, and Velva Way.

Ending Bank Balance at the end of 3/31/2020 \$25,660.21.

2. Update - DDA Property

Jenny Simpkins, Assistant City Manager stated:

- Old Town (Mixed Used) - 55 townhouses, priced in the \$400's, future commercial. 5.7 acres. 5 Certificate of Occupancy completed, 4 under construction and preliminary. The plat has been recorded. Commercial property cleanup has been completed. streetscape is being finalized between the City of Lilburn and the DDA.
- Townswalk (Mixed Used) - 9 single Family Detached homes. Prices in the \$400's. 1 acre each. 3 have been completed/platted, 4th in for review and is pending sidewalk plans. The developer has paid the outstanding amount due to the DDA with interest, \$5700. The City loaned the DDA the funding to purchase the property that townswalk is being developed. 5486.25 was retained by DDA in interest fees.
- 157 & 243 Main will be moved soon.
- Lilburn Township - 81 townhomes proposed, 7.8 acres - has made progress with architectural plans. Plans have been approved, permit and recombination plat is pending approval of architectural elevations. Mayor Dunn has seen the latest elevation plans. Mayor Dunn stated that

they came up with unique and exciting renderings. Requesting an additional 60 days because of COVID-19.

Mark asked when we will be able to see the Lilburn Township diagram. Jenny stated that right now they are finalizing the design for the 11 units. The city will have Mayor Dunn and former Mayor Crist review it, and then accept the design, then it will be shared.

3. Update - Lilburn Community Improvement District & Lilburn Community Partnership

Jenny Simpkins, Assistant City Manager stated that the LCID finished planting trees that are budgeted \$100,000.

4. Update - Development Activities
Discussed during DDA Property item.

IV. New Business

1. Approval Of Fourth Amendment To Land Sales Contract
Requesting a 60 day extension because of COVID-19.

2. Approval To Surplus Structures At 157 Main Street And 243 Main Street

3. Approval Of Contract To Move 157 Main Street And 243 Main Street

Professional house movers would like to move the house. Jenny believes that the houses will be moved within 30 days. We will know more once the contract is signed.

Elmer Nash: Paragraph 4 . Paragraphs 4&10 are the same and it makes no sense. There needs to be a provision that states that the insurance will be provided by the contractor.

4. Discussion: Nominations For New DDA Board Member
Chairman requested to discuss new member for the DDA board member. Remove in the bilaws that there needs to be a committee of two city business owners in order to nominate a new DDA member.

V. Main Street Program Update - Main Street Consultant

Brian Burchik stated that November 15, 2020 is the 100th anniversary of the fire in Lilburn.

VI. Adjournment

Jimmi Adjourned the meeting at 8:02 p.m.

Meeting Agenda

I. Call To Order

Called to order at 8:02 p.m.

present:

- Jimi Taylor, Chair
- Hugh Wilkerson, Board Member
- Elmer Nash, Board Member
- Mark DeArmor, Board Member
- Scott Mecredy, Board Member
- Eddie Price, Council Member
- Bill Johnsa, City Manager
- Jenny Simpkins, Assitant City Manager
- Melissa Penate, City Clerk
- Brian Burchik, Main Street Manager

II. Approval Of Agenda

A motion to approve the April 29, 2020 agenda was made by Elmer Nash, seconded by Scott Mecredy.

Motion passed with a 5-0 vote.

III. Approval Of Minutes

1. DDA March 18, 2020 Regular Meeting & Executive Session Meeting Minutes

A motion to approve the DDA regular meeting & executive session meeting minutes from March 18, 2020 was made by Mark DeArmon, seconded by Hugh Wilkerson.

Motion passed with a 5-0 vote.

IV. Old Business

1. Financial Report – March, 2020

No further discussion.

2. Update - DDA Property

No further discussion.

3. Update - Lilburn Community Improvement District & Lilburn Community Partnership

No further discussion.

4. Update - Development Activities

No further discussion.

V. New Business

1. Approval Of Fourth Amendment To Land Sales Contract

A motion to approve the fourth Amendment to the land sales contract was made by Elmer Nash, seconded by Mark DeArmon.

Motion passed with a 5-0 vote.

2. Approval To Surplus Structures At 157 Main Street And 243 Main Street

A motion to approve the surplus to structures at 157 Main Street and 243 Main Street was made by Mark DeArmon, seconded by Elmer Nash.

Motion passed with a 5-0 vote.

3. Approval Of Contract To Move 157 Main Street And 243 Main Street

A motion to approve the contract to move 157 Main street and 243 Main Street with the additional changes to the contract as approved by the DDA's attorney Dick Carothers was made by Elmer Nash, seconded by Mark DeArmon.

Motion passed with a 5-0 vote.

VI. Main Street Program Update - Main Street Consultant

None.

VII. Public Comment

None.

VIII. Executive Session (If Needed)

None.

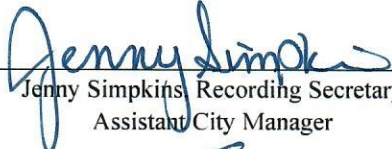
IX. Adjournment

A motion to adjourn at 8:13 p.m. was made by Elmer Nash, seconded by Mark DeArmon.

Motion passed with a 5-0 vote.

X. Zoom Meeting Information

Approved this 20 day of May, 2020



Jenny Simpkins, Recording Secretary
Assistant City Manager



~~Elmer Nash~~, DDA Chairman
Elmer Nash