

# Budget Review Fiscal Year 2022/2023

May 2, 2022  
Council Work Session



		2019/2020 Actual	2020/2021 Actual	2021/2022 Amended	2022/2023 Proposed	% Increase/ Decrease
<b>REVENUES</b>						
100	General Fund	\$ 8,009,452	\$ 9,845,496	\$ 9,163,345	\$ 10,299,916	12%
210	Confiscated Assets Fund	\$ 114,112	\$ 48,342	\$ 50,011	\$ 45,499	-9%
230	School Zone Safety Fund	N/A	\$ 172,511	\$ 250,000	\$ 264,079	6%
235	ARPA Fund	N/A	N/A	\$ 2,391,860	\$ 2,119,819	-11%
270	Tax Allocation District Fund	N/A	\$ 52,071	\$ 316,000	\$ 447,280	42%
275	Hotel/Motel Tax Fund	N/A	N/A	N/A	\$ 100	N/A
323	2017 SPLOST Fund	\$ 2,104,270	\$ 2,941,560	\$ 2,650,000	\$ 4,186,068	58%
350	Capital Projects Fund	\$ 4,215,277	\$ 2,284,403	\$ 2,108,815	\$ 706,566	-66%
745	Municipal Court Fund	N/A	N/A	\$ 920,000	\$ 963,880	5%
	<b>TOTAL</b>	<b>\$ 14,443,111</b>	<b>\$ 15,344,383</b>	<b>\$ 17,850,031</b>	<b>\$ 19,033,207</b>	<b>7%</b>
<b>EXPENSES</b>						
100	General Fund	\$ 7,413,562	\$ 7,930,271	\$ 9,163,345	\$ 10,299,916	12%
210	Confiscated Assets Fund	\$ 111,460	\$ 34,107	\$ 50,011	\$ 45,499	-9%
230	School Zone Safety Fund	N/A	\$ 40,870	\$ 250,000	\$ 264,079	6%
235	ARPA Fund	N/A	N/A	\$ 2,391,860	\$ 2,119,819	-11%
270	Tax Allocation District Fund	N/A	\$ 575	\$ 316,000	\$ 447,280	42%
275	Hotel/Motel Tax Fund	N/A	N/A	N/A	\$ 100	N/A
323	2017 SPLOST Fund	\$ 1,988,890	\$ 2,103,901	\$ 2,650,000	\$ 4,186,068	58%
350	Capital Projects Fund	\$ 4,215,277	\$ 2,325,657	\$ 2,108,815	\$ 706,566	-66%
745	Municipal Court Fund	N/A	N/A	\$ 920,000	\$ 963,880	5%
	<b>TOTAL</b>	<b>\$ 13,729,189</b>	<b>\$ 12,435,381</b>	<b>\$ 17,850,031</b>	<b>\$ 19,033,207</b>	<b>7%</b>

## Overview of all Funds



Small town. Big difference.

# Budget Priorities



Exceptional Public Safety



Economic Development



Enhance Culture and Recreation



Streamline Services and  
Transparency



Employee Retention and  
Recruitment

# Authorized Positions

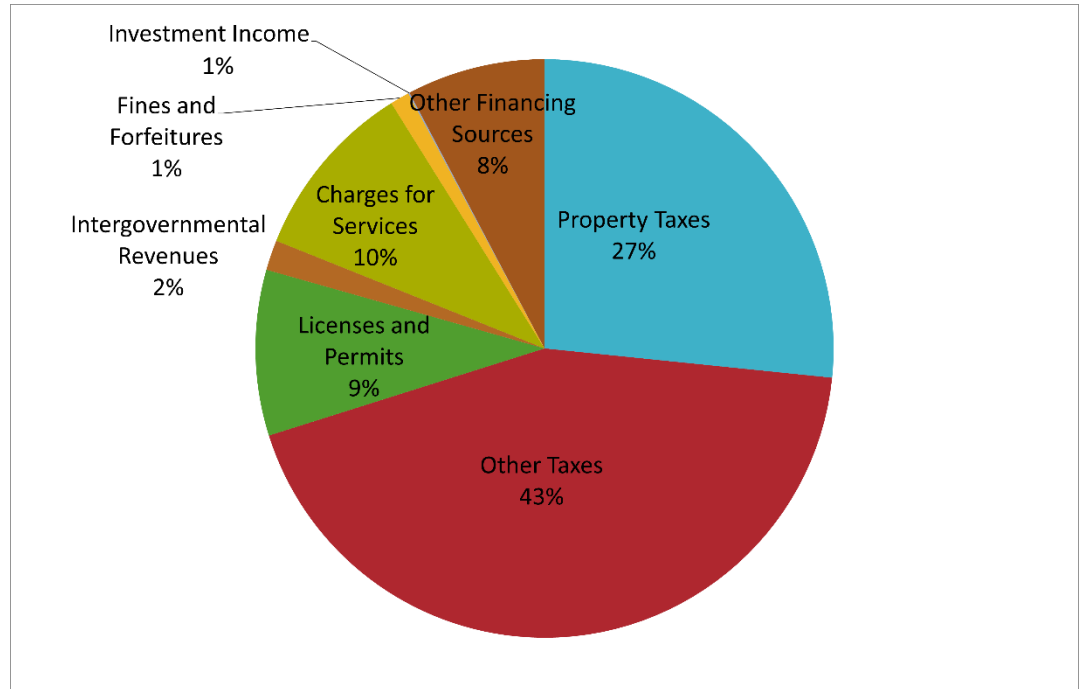
Department	FT Authorized	FT Actual	PT Authorized	PT Actual	Vacant
<b>City Hall</b>					
Mayor			1	1	
City Council			4	4	
City Manager	1	1			
Assistant City Manager	1	1			
City Clerk	1	1			
Business Services Manager	1	1			
Business Services Associate	2	2			
Subtotal City Hall	6	6	5	5	0
<b>Human Resources</b>		1			
Human Resources Director	1	1			
Subtotal Human Resources	1	1			0
<b>Information Technology</b>					
IT Director	1	1			
IT Technician	1	1			
Subtotal IT	2	2			0
<b>Finance</b>					
Finance Director	1	1			
Financial Analyst	1	1			
Subtotal Finance	2	2			0
<b>Community Development</b>					
Public Information Officer	1	1			
Event Coordinator	1	1			
Event Assistant			1	1	
Subtotal Community Development	2	2	1	1	0
<b>Court</b>					
Municipal Court Administrator	1	1			
Court Clerk	3	3			
Judge			2	2	
Substitute Judge			3	3	
Solicitor			1	1	
Deputy Solicitor			2	2	
Subtotal Court	4	4	8	8	0



# Authorized Positions

Department	FT Authorized	FT Actual	PT Authorized	PT Actual	Vacant
<b>Police</b>					
Chief	1	1			
Captain	2	2			
Lieutenant	3	2			1
Sergeant	6	6 (1 Acting)			
Investigator	3	3			
Sr. Police Officer	11	5			
Police Officer	8	11			1
Part-time Police Officer/Court Security			2	1	1
Sr. Administrative Assistant	1	1			
Support Services Manager	1	1			
Sr. Records Clerk	1	1			
Records Clerk	1	1			
Code Enforcement Officer	1	1	1	1	
<b>Subtotal Police</b>	<b>39</b>	<b>35</b>	<b>3</b>	<b>2</b>	<b>3</b>
<b>Public Works</b>					
Public Works Director	1	1			
Street Maintenance Worker	5	4	1		1
Lead Street Maintenance Worker	1	1			
Fleet Maintenance Technician	1	1			
Municipal Buildings Superintendent	1				1 Filled w/PT
Administrative Manager - Pub Wks	1	1			
Street Maintenance - Seasonal			2	2	2
<b>Subtotal Public Works</b>	<b>10</b>	<b>8</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Parks</b>					
Park Maintenance Worker	1	1			
Park Attendants				3	
<b>Subtotal-Parks</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>0</b>
<b>Planning</b>					
Planning Director	1	1			
Planner/Water Resource Specialist	1				1
Planner	1	1			
Planning Assistant	1				1
<b>Subtotal Planning</b>	<b>4</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>2</b>
<b>TOTAL</b>	<b>71</b>	<b>63</b>	<b>20</b>	<b>22</b>	<b>8</b>

# General Fund Revenue



# Real Property Assessments

5% to TAD Fund: \$1,514  
95% to General Fund: \$28,771

100% to TAD Fund: \$131,410  
0% to General Fund: \$0

Category	# of parcels	2021	2022	Total increase from 2021 to 2022
<b>Growth</b>	<b>385</b>	<b>\$ 7,440,880</b>	<b>\$ 39,716,880</b>	<b>\$ 32,276,000</b>
Growth	385	\$ 7,440,880	\$ 39,716,880	\$ 32,276,000
<b>Market</b>	<b>4348</b>	<b>\$ 514,397,880</b>	<b>\$ 682,924,280</b>	<b>\$ 168,526,400</b>
Market	3632	\$ 428,498,080	\$ 597,024,480	\$ 168,526,400
No Change	716	\$ 85,899,800	\$ 85,899,800	0
<b>Grand Total</b>	<b>4733</b>	<b>\$ 521,838,760</b>	<b>\$ 722,641,160</b>	<b>\$200,802,400</b>

\*83.5% real property in Lilburn was reassessed in 2022

\*Discount 3.33% exemptions and 5% for appeals

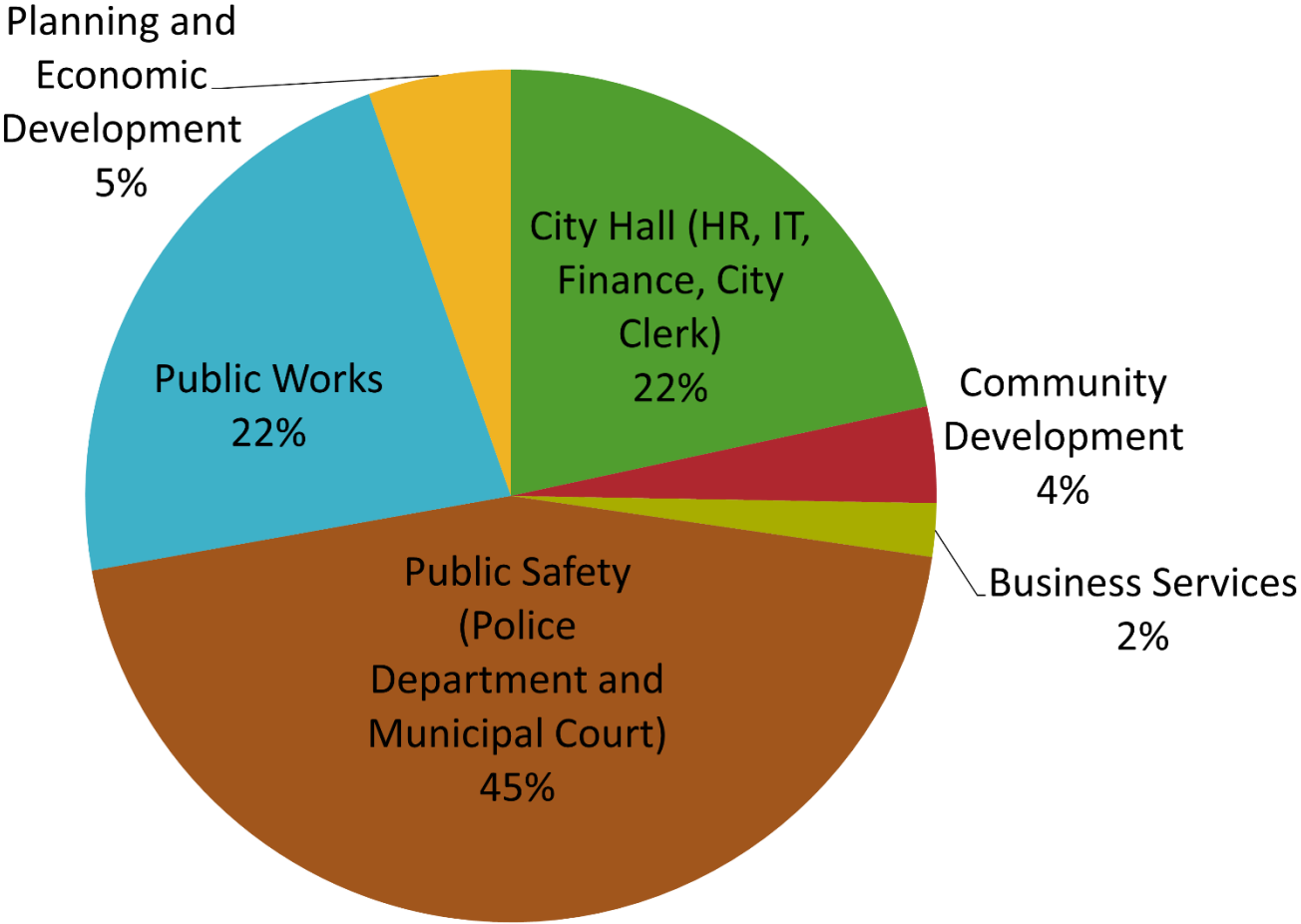
5% to TAD Fund: \$138,982  
95% to General Fund: \$2,640,653

## 2022 Real Property Tax Projections:

General Fund: \$2,669,424 (budget at 93%, or \$2,467,307)

TAD Fund: \$271,906 (budget at 50%, or \$135,953)

# General Fund Expenditures





# General Fund Program Modifications

Requesting Department	Description	FY22-23 Cost
Police	Increase pay scale for sworn positions by 10% to remain competitive in the market	\$ 259,811
Police	Expand career ladder for sworn positions by adding Corporal position (Grade 18)	\$ 63,707
<b>Subtotal Police</b>		<b>\$ 323,518</b>
Public Works/ Parks	Increase hourly rate for part-time Park Attendants from \$10/hr to \$11/hr	\$ 2,394
Public Works	On-call emergency responder pay	\$ 7,149
<b>Subtotal Public Works</b>		<b>\$ 9,543</b>
Finance	Add FT Accounting Technician to Finance team	\$ 74,830
<b>Subtotal Finance</b>		<b>\$ 74,830</b>
City Clerk	CivicClerk Premium	\$ 4,578
<b>Subtotal City Clerk</b>		<b>\$ 4,578</b>
Community Development	Event Assistant	\$ 24,900
<b>Subtotal Community Development</b>		<b>\$ 24,900</b>
<b>PROGRAM MODIFICATION TOTAL REQUESTED</b>		<b>\$ 437,399</b>

FUNDING RECOMMENDED:  
\$407,891

# Police Entry Level Salary Comparison

<u>JURISDICTION</u>	<u>ADVERTISED HIRING SALARY/RANGE</u>	<u>HIRING BONUS/OTHER NOTES</u>
GAINESVILLE	\$39,124 - \$44,137 (NON-CERTIFIED)	
SNELLVILLE	\$42,000 - \$45,000	
	\$46,344 - \$71,875 (CERTIFIED)	
AUBURN	\$45,144.84	
LILBURN (CURRENT)	\$46,108	\$51,759.95 TOTAL SALARY WITH SCHEDULED HOURS, HOLIDAY PAY, EXTRA WEEK PAY
NORCROSS	\$46,822.79	\$2000 NON-CERT; \$4,000 CERTIFIED
DULUTH	\$46,842 - \$51,760	\$1500 NON-CERT; \$3,000 CERTIFIED
GWINNETT	\$47,284	\$4,200
BROOKHAVEN	\$48,500 - \$54,500 (< 3 YRS EXPER)	
ATLANTA	\$48,500 - (NON CERTIFIED)	
LAWRENCEVILLE	\$50,111 - \$56,697	\$3,000
	\$50,440 (CERTIFIED -2 YRS SWORN)	
<b>LILBURN (PROPOSED 10%)</b>	<b>\$50,719</b>	<b>\$56,937.11 TOTAL SALARY WITH SCHEDULED HOURS, HOLIDAY PAY, EXTRA WEEK</b>
SUGAR HILL (MARSHALL)	\$55,000 (CERT W/5 YRS EXPER)	

LILBURN-CURRENT RANGE	\$46,108.24 - \$69,162.34
LILBURN - W/10% PAY SCALE ADJUSTMENT	\$50,719.06 - \$76,078.57

<b>CURRENT ENTRY LEVEL</b>		<b>PROPOSED INCREASE RANGE BY 10%</b>	
\$46,108.24	BASE SALARY	\$50,719.06	BASE
\$51,759.95	TOTAL SALARY (EXCLUDING BENEFITS)	\$56,937.11	TOTAL SALARY (EXCLUDING BENEFITS)

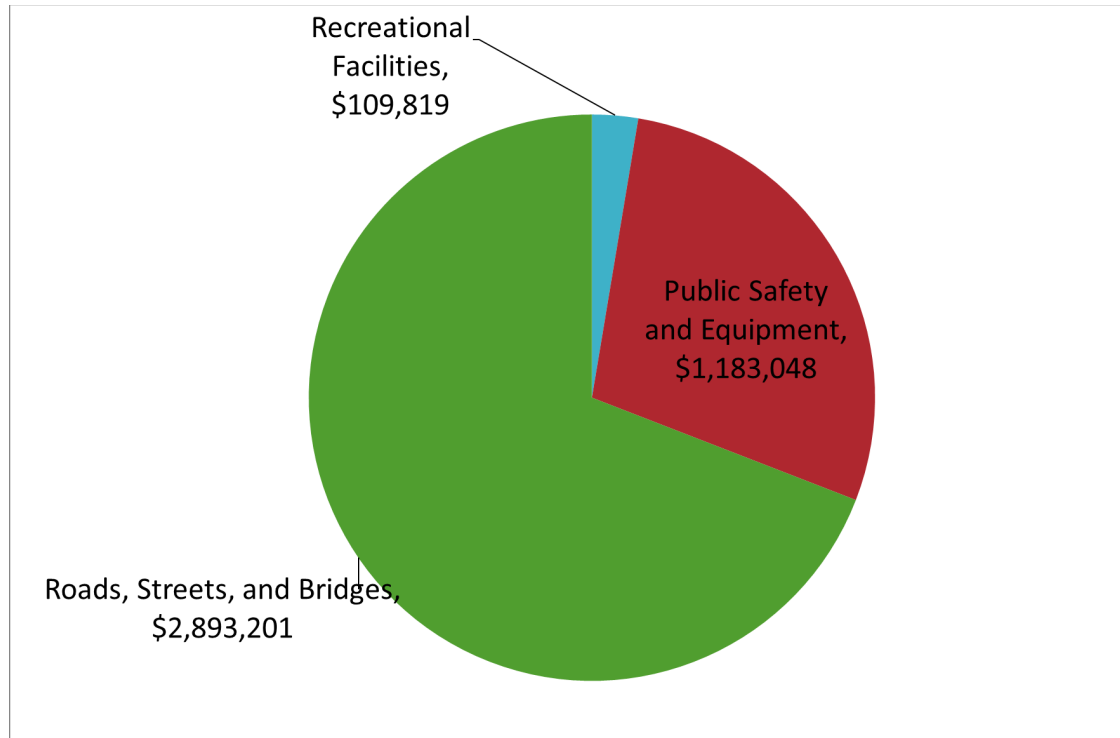
\*Total salary reflects hourly rate x scheduled hours; also includes holiday pay and extra week pay

## Police Program Modification: Addition of Four Corporal Positions

- Purpose: to **RETAIN** good officers by providing an opportunity for growth within the department
- Provides backup supervisors to Sergeants
- Morale booster



# 2017 SPLOST Fund



# 2017 SPLOST collections end March 2023

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Projects that will finish out our anticipated 2017 SPLOST receipts:

## Public Safety (55%)

- Make final PDHQ payment!
- Replace 3 marked F-150s and 2 unmarked F-150s
- Add storage building
- Purchase new equipment including tasers, ballistic vests, radios, vest carriers, gun locks, stop sticks, in-car cameras

## Highways/Streets (38%)

- Design new street connection from Railroad Ave to US29
- Fund construction of Hood Rd/Bryson Park Realignment
- Sidewalk repair
- Street resurfacing (Joy Lane, Bridgewater, Nantucket, and various city streets)
- Purchase equipment (dump truck, chipper, bucket truck, backhoe)

## Recreation (7%)

- Purchase Polaris 800
- Initiate design for city park expansion/additional playground



## Police Vehicle Replacements

- Durango's – 2015 (7 years old) maintenance cost adding up
- Tahoe – 2015 (7 years old) Tahoe's have been expensive to maintain
- Ford Interceptor SUV – 2017 – will go into patrol to replace older vehicle. AIU equipment/SRT equipment – Larger vehicle needed
- Ford Interceptor SUV's have smaller cargo space. Officers are now carrying extra gear, AIU, SRT Code Enforcement (Supervisors), Mobile Field Force
- 4-Wheel drive



Police Safety  
Enhancements:  
Blac-Rac  
Weapon  
Retention  
System

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\$1,350,000,000

- \$13,500,000: State keeps 1% for administration

\$1,336,500,000: Distributed to Gwinnett County and cities

- \$9,330,000: Level I project: GJAC Courtroom renovation

\$1,327,170,000

- \$994,286,850: Gwinnett's distribution (74.9178% of total pop)

\$332,883,150: Cities' distribution (25.0822% of total pop)

└─ \$20,110,107: Lilburn's share (1.5153% of total pop)

## Preparing for the 2023 SPLOST referendum

- June 2022: Gwinnett meets with cities
- July 2022: BOC Resolution for referendum and IGAs signed
- August 2022: Gwinnett issues call for referendum
- Oct 2022: Gwinnett issues public notice
- Nov 2022: Voters cast ballots on 2023 SPLOST referendum



# 2023 SPLOST Proposed Projects

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Public Safety: \$2,011,011 (10%)

- Continue vehicle and equipment replacement

Highways/Streets: \$13,000,000 (65%)

- Construct new street connection from Railroad Ave to US29 (\$7.5M)
- Continue sidewalk repair and street resurfacing (\$3M)
- Continue greenway trail/bridge enhancements (\$2.5M)

Recreation: \$5,027,527 (25%)

- Expand Lilburn City Park with new playground (\$4.5M)
- Stabilize Camp Creek bank (\$500,000)

# Fund 235: ARPA

<u>Proj #</u>	<u>Project Name</u>	<u>FY21-22</u>	<u>FY22-23</u>	<u>TOTAL</u>
A-04	ARPA Administration	41,171	15,000	56,171
T-02	Property Tax Billing	5,694		5,694
F-11	Bus Services Office Addition		40,000	40,000
F-02	Police HQ Office Addition		66,093	66,093
E-06	AED/Trauma Bags		62,700	62,700
M-07	Brandlwood Neighborhood Resurfacing		500,000	500,000
F-05	Hood Rd/Bryson Realignment		750,000	750,000
M-04	Main St/RR Ave Streetscape		295,000	295,000
	Upsize Water Main - RR Ave	195,176		195,176
F-12	Splash Pad Shade & Seating		120,000	120,000
	Vaccine Incentives	30,000	12,000	42,000
	Sewer Extension		259,026	259,026
	<b>TOTAL</b>	<b>272,041</b>	<b>2,119,819</b>	<b>2,391,860</b>

# Automatic External Defibrillator (AED)

- Every officer to receive a Cardiac Science G5 AED to enhance our lifesaving ability
- Officers will be able to initiate advance lifesaving measures on victims of cardio failure prior to arrival of EMS
- AEDs to be placed in City Hall, Public Works, and Police Headquarters



## Capital Projects Fund

### Revenue

• IGA – Stormwater	515,000
• Contribution from GF	31,962
• LMIG	120,086
• Contribution Fund Balance	<u>39,518</u>
	706,566

### Expense

• Upgrade Incode 9	21,480
• Main St/RR Ave Streetscape	295,000
• Hood Rd/Bryson Realignment	220,000
• Street Resurfacing	120,086
• City Hall Maintenance	<u>50,000</u>
	706,556



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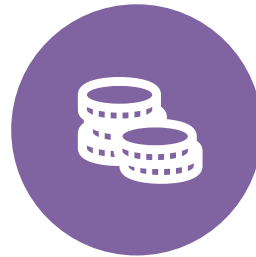
# Other Funds



FUND 210 CONFISCATED  
ASSETS FUND



FUND 230 SCHOOL ZONE  
SAFETY FUND



FUND 270 TAX  
ALLOCATION DISTRICT  
FUND



FUND 745 MUNICIPAL  
COURT FUND

# Fund 230: School Zone Speed Safety Fund

Police supplies include uniforms, rifles, gas masks and filters, storage containers, ammunition, toolboxes, and other equipment. Public works supplies include uniforms, tools, parts, and other equipment.

	FY 21/22	FY 21/22	FY 22/23
<b>REVENUES</b>	<b>Budget</b>	<b>Amended Budget</b>	<b>Finance Recomm</b>
Administration:			
Red Speed Fines	145,000	220,000	250,000
Interest Income	10	10	10
Oth Misc Rev-Use of FB	29,990	29,990	14,069
<b>REVENUE TOTAL</b>	<b>175,000</b>	<b>250,000</b>	<b>264,079</b>
<b>EXPENDITURES</b>			
Administration:			
Purchased/Contracted Serv	-	36,600	1,000
<b>ADMINISTRATION TOTAL</b>	<b>-</b>	<b>36,600</b>	<b>1,000</b>
Police:			
Supplies	-	55,690	180,579
Oth Financing Sources	131,000	104,366	
<b>POLICE TOTAL</b>	<b>131,000</b>	<b>160,056</b>	<b>180,579</b>
Public Works:			
Purchased/Contracted Serv	-	-	
Supplies	-	18,555	47,500
Oth Financing Sources	44,000	34,789	
Capital Outlay			35,000
<b>PUBLIC WORKS TOTAL</b>	<b>44,000</b>	<b>53,344</b>	<b>82,500</b>
<b>EXPENDITURE TOTAL</b>	<b>175,000</b>	<b>250,000</b>	<b>264,079</b>

# Budget Review Fiscal Year 2022/2023

Thank you!



**Small town. Big difference.**